

APPENDIX A

NOTIFICATION PROCESS

June 18th, 2007

Ms. Kimberly Carver, Director
Scioto County EMA
2010 Charles Street
Naval Reserve Bldg.
Portsmouth, Ohio 45662

Re: Adams County All Natural Hazards Mitigation Plan

Dear Ms. Carver:

The purpose of this letter is to notify adjacent counties that Adams County is actively developing an All Natural Hazards Mitigation Plan (Mitigation Plan). The purpose of the Mitigation Plan is to allow all of Adams County to better plan for natural hazard events. We are also using our Mitigation Plan to meet the mandates of the Federal Disaster Mitigation Act of 2000.

Therefore, let this letter serve as notification to adjacent communities that Adams County is actively developing an All Natural Hazards Mitigation Plan.

Please contact us as necessary with any questions, comments, concerns, or for more information or clarification on this or any other environmental planning issue.

Thank you for your time.

Sincerely,

Karen Sapp
Director

CC: Karen Sapp, Adams County EMA file

Adams County Commissioners

Kari Mackenbach, URS

June 18th, 2007

Mr. Donald Simonton, Director
Pike County EMA
2577 Alma Omega Road
Waverly, Ohio 45690

Re: **Adams County All Natural Hazards Mitigation Plan**

Dear Mr. Simonton:

The purpose of this letter is to notify adjacent counties that Adams County is actively developing an All Natural Hazards Mitigation Plan (Mitigation Plan). The purpose of the Mitigation Plan is to allow all of Adams County to better plan for natural hazard events. We are also using our Mitigation Plan to meet the mandates of the Federal Disaster Mitigation Act of 2000.

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Thank you for your time.

Sincerely,

Karen Sapp
Director

CC: Karen Sapp, Adams County EMA file

Adams County Commissioners

Kari Mackenbach, URS

June 18th, 2007

Mr. James Lyle, Director
Highland County EMA
135 N. High Street
Hillsboro, Ohio 45133

Re: **Adams County All Natural Hazards Mitigation Plan**

Dear Mr. Lyle:

The purpose of this letter is to notify adjacent counties that Adams County is actively developing an All Natural Hazards Mitigation Plan (Mitigation Plan). The purpose of the Mitigation Plan is to allow all of Adams County to better plan for natural hazard events. We are also using our Mitigation Plan to meet the mandates of the Federal Disaster Mitigation Act of 2000.

Therefore, let this letter serve as notification to adjacent communities that Adams County is actively developing an All Natural Hazards Mitigation Plan.

Please contact us as necessary with any questions, comments, concerns, or for more information or clarification on this or any other environmental planning issue.

Thank you for your time.

Sincerely,

Karen Sapp
Director

CC: Karen Sapp, Adams County EMA file

Adams County Commissioners

Kari Mackenbach, URS

June 18th, 2007

Ms. Jane Cahall, Director

Brown County Disaster Services
800 Mount Orab Pike
Georgetown, OH 45121

Re: Adams County All Natural Hazards Mitigation Plan

Dear Ms. Cahall:

The purpose of this letter is to notify adjacent counties that Adams County is actively developing an All Natural Hazards Mitigation Plan (Mitigation Plan). The purpose of the Mitigation Plan is to allow all of Adams County to better plan for natural hazard events. We are also using our Mitigation Plan to meet the mandates of the Federal Disaster Mitigation Act of 2000.

Therefore, let this letter serve as notification to adjacent communities that Adams County is actively developing an All Natural Hazards Mitigation Plan.

Please contact us as necessary with any questions, comments, concerns, or for more information or clarification on this or any other environmental planning issue.

Thank you for your time.

Sincerely,

Karen Sapp
Director

CC: Karen Sapp, Adams County EMA file

Adams County Commissioners

Kari Mackenbach, URS

June 19, 2007

Dear:

Karen-these are suggestions. We really just need to make sure that the municipalities are there.

***Planning Staff
Chamber of Commerce
Engineers Office
Health Department
All Municipalities (Winchester, Seaman, Peebles, West Union and Manchester)
County Commissioners Representative
Ohio EMA Liaison***

Re: Adams County All Hazards Mitigation Plan Kick-Off Meeting

Adams County is committed to creating an All Hazards Mitigation Plan for our community and would like you to be a part of a Core Group of decision makers to help develop this plan.

As part of the Disaster Mitigation Act of 2000 those communities (Counties and Municipalities) that desire to remain eligible for mitigation dollars in the future (both local, state and federal) must be involved in the process of completing an All Hazard Mitigation Plan.

Obtaining support from the whole community requires a comprehensive approach to preparing the Mitigation Plan. Identifying those persons, community leaders and government agencies with the knowledge to help a community organize a plan is "key" to the planning effort. A Core Group of leaders is necessary in order to give the task validity.

There will be an initial "**kick-off**" meeting for this effort on **July 24th, 2007 at 6:00pm** at--
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The agenda of this meeting will consist of the following items:

1. Discussion and Presentation of the All Hazard Mitigation Planning process
2. Establish meetings (4 meetings total) and important dates
3. Organize, schedule and conduct interviews
4. Exchange information among Core Group Members
5. Establish a priority list of potential hazards

URS Corporation has been selected to lead this effort and brings to the table a substantial amount of experience in creating these types of mitigation plans.

If you have any questions before the kick-off meeting please do not hesitate to call or e-mail me.

Sincerely,

Karen Sapp
Director

Karen Sapp
116 West Mulberry Street
West Union, Ohio 45693
(937) 544-6123
Adamsema1@yahoo.com

FOR IMMEDIATE RELEASE: Date

Adams County to Complete an All Natural Hazard Mitigation Plan

West Union, OH – The Adams County Emergency Management Agency (EMA) is moving forward in making their community disaster resistant by creating an All-Natural Hazards Mitigation Plan. Adams County has received funding through the Ohio Emergency Management Agency to complete an All Natural Hazard Mitigation Plan. This will be an exciting process that will involve all jurisdictions of Adams County. Karen Sapp, Director for Adams County EMA, will head the Core Group: a mingling of leaders that has been established within the community. They will have a key role in creating a Mitigation Plan of which the entire County can be proud.

As part of the Disaster Mitigation Act, communities that desire to remain eligible for Federal and State mitigation funds must have an approved Mitigation Plan in place. Local participation is “key” to the successful implementation of these mitigation plans. Please Note: Townships may be covered by their County’s planning effort however all incorporated jurisdictions must participate in their County’s planning effort and adopt the approved plan (individually) in order to remain eligible for federal and state mitigation dollars in the future.

By choosing to participate in the Natural Hazard Mitigation Planning effort your communities (Adams County and all incorporated jurisdictions) will become eligible for existing and future federal or state mitigation money. This mitigation money usually comes in the form of a grant such as the Hazard Mitigation Grant Program (HMGP), Flood Mitigation Assistance (FMA) or the Pre-Disaster Mitigation Grant Program (PDM), which is to be used to implement mitigation strategies and activities. Examples of eligible activities that could be supported by mitigation dollars include: relocation, acquisitions, elevation, dry-floodproofing, wet-floodproofing, lightning prediction systems, interoperable siren system, stream restorations or any other activity potentially funded with mitigation dollars.

URS Inc. has been selected to lead this effort and brings to the table a substantial amount of experience in creating these types of plans.

**ADAMS COUNTY EMERGENCY MANAGEMENT AGENCY
116 WEST MULBERRY STREET
WEST UNION, OHIO 45693
PHONE: 937-544-6123
FAX: 937-544-8251**



KAREN S. SAPP, DIRECTOR
adamsema1@yahoo.com

August 10, 2007

RE: Adams County All Hazards Mitigation Plan Meeting
August 21st, 2007
1:00 p.m.
West Union Village Municipal Building
33 Logans Lane
West Union, Ohio 45693

Hello All:

The Adams County All Hazards Mitigation Plan Kick-Off meeting was held on July 24th, 2007. There was poor participation at this kick off meeting and it is crucial for countywide participation to occur to result in the best plan for Adams County. Also be advised that this plan must be adopted by the incorporated areas in order to be eligible for future FEMA Mitigation Funds, all un-incorporated areas will be covered by the county plan which will be adopted by the county commissioners. It is crucial that village mayors or their chosen representatives participate in this planning process and adopt the final plan for their village. Also imperative to this process is participation from County Engineer, Flood Plain Administrator, County Commission and Emergency Management. Other agencies with past disaster event knowledge have also been invited to participate in this planning process.

The next meeting has been scheduled for August 21st at 1:00 p.m. This meeting will be held at the West Union Village Municipal Building on Logans Lane in West Union. Please advise me if you are unable to attend this meeting but plan to participate in the future so I can develop a Core Group Member list. Again this plan will be a great asset for Adams County's future in their application for Mitigation funds. This plan is being funded by a grant through the Adams County Emergency Management Agency and will be a free service to your community or agency. **PLEASE PLAN TO ATTEND!**

Sincerely,
Karen S. Sapp, Director
Adams County EMA/LEPC
116 W. Mulberry Street
West Union, Ohio 45693
Cell #937-217-3098

**ADAMS COUNTY EMERGENCY MANAGEMENT AGENCY
116 WEST MULBERRY STREET
WEST UNION, OHIO 45693
PHONE: 937-544-6123
FAX: 937-544-8251**



KAREN S. SAPP, DIRECTOR
adamsema1@yahoo.com

September 10, 2007

RE: Adams County All Hazards Mitigation Plan Meeting
September 18th, 2007
1:00 p.m.
West Union Village Municipal Building
33 Logans Lane
West Union, Ohio 45693

The Adams County Emergency Management Agency is currently working on the All Hazards Mitigation Plan for Adams County. There have been two previous meetings held to comprise the planning group. These meetings were held on July 24th and August 21st. The next meeting will be held on Tuesday, September 18th @ 1:00 p.m. at the West Union Village Municipal Building. Please plan to attend this meeting or send representation. If you are unable to attend please advise me of your future plans to participate. Also be advised that the incorporated areas of Adams County MUST adopt this plan in order for that jurisdiction to be eligible for future FEMA mitigation funding. The County Commissioners will adopt the plan countywide and that will cover the unincorporated areas in Adams County.

The Adams County Emergency Management Agency is covering all costs for this plan but we need each villages participation to develop the best plan for your village and Adams County.

Thank you and I look forward to seeing you on September 18th.

Respectfully,

A handwritten signature in cursive script that reads "Karen S. Sapp".

Karen S. Sapp, Director
Adams County Emergency Management Agency

Sent to Villages who have not Participated to Date.