

## **Appendix E: Jurisdiction Communication and Notification**

Lorain County worked diligently to include the public as well as a wide array of public officials and businesses in the update of the mitigation plan. Since jurisdictions ranged from the smallest of villages (Rochester and Kipton at less than 200 residents) to large cities like Lorain and Elyria, it took varied approaches to obtain input from them on the many issues involved in mitigation planning. The attachments in Appendix E are evidence of the efforts made to engage the jurisdictions in the planning process in a variety of ways.

The first attachment is a tally of each jurisdiction participating in the plan, and represents a check-off list for their participation in HMCC meetings, individual conversations, local meetings, and on-site meetings. It represents their review of documents and feedback received on those documents. It also serves to identify the person who assumed the lead person role for that jurisdiction during the planning process and their electronic mail contact point.

Other following documents are copies of meeting announcements that were sent to the entire HMCC as well as a packet of “Mitigation 101” information developed by the contractor and sent to all jurisdictions prior to development of strategies. The contractor used the packet, Item #3, as guidance during strategy development meetings and conversations to achieve a somewhat-standardized response from the jurisdictions.

The fourth attachment is the plan website posting screen shot that represents what the public saw when they accessed the website where the plan was posted for review; attachment five shows the review press release sent prior to public review of the updated plan. The last attachment contains minutes of the jurisdictional meetings held on-site for the purpose of developing strategies for that jurisdiction.

These documents include a representative snapshot of the efforts made to engage the public and to develop a mitigation plan that serves as a working document for Lorain County in the coming years.

1. Jurisdiction Participation Tally
2. Core Committee Meeting Announcements
3. Mitigation Strategy Development Packet for Jurisdictions
4. Public Plan Review Website Posting
5. Public Plan Review Press Release
6. Minutes of Jurisdiction Meetings Discussing Mitigation Plan

**Lorain County 2014 Mitigation Planning Process  
Jurisdiction Participation Tally**

<b>Jurisdiction</b>	<b>Committee Participation</b>	<b>Strategies Developed</b>	<b>Review</b>	<b>Adoption</b>	<b>Lead Contact Person</b>	<b>Email Address</b>	<b>Phone</b>
Lorain County	✓	✓	✓		Tom Kelley	tkelley@loraincounty.us	440-329-5117
Amherst	✓	✓	✓		David Taylor	mayor@amherstohio.org	440-988-4380
Avon	✓	✓	✓		James Smith	sandy@cityofavon.com	
Avon Lake	✓	✓	✓		Joseph Reitz	cspring@avonlake.org	440-933-6141
Carlisle Township	✓	✓	✓		Kevin Dembiac	carlislechief@windstream.net	440-458-5178
Elyria	✓	✓	✓		Bruce Shade	bshade@cityofelyria.org	440-326-1417
Grafton	✓	✓	✓		Jason Strah	jastrah@villageofgrafton.org	
Kipton		✓	✓		Robert Meilander	bmeilander@hotmail.com	440-225-2234
Lagrange	✓	✓	✓		Walter Sukey	lagov@windstream.net	440-355-5555
Lorain	✓	✓	✓		R. Michael Fowler	Robert_Fowler@cityoflorain.org	440-204-2011
North Ridgeville	✓	✓	✓		David Gillock	dgillock@nridgeville.org	440-327-0451
Oberlin	✓	✓	✓		Gary Boyle	gboyle@cityofoberlin.com	440-775-7250
Rochester		✓	✓		Kathryn Frombaugh	Kfrombaugh@frombaughlaw.com	440-647-9829
Sheffield Village	✓	✓	✓		John Hunter	mayorhunter@sheffieldvillage.com	
Sheffield Lake	✓	✓	✓		David Graves	dgraves@oh.rr.com	440-949-6280
South Amherst	✓	✓	✓		David Leshinski	Rd119@centurytel.net	440-986-6640
Vermilion	✓	✓	✓		Eileen Bulan	mayor@vermilion.net	440-204-2400
Wellington	✓	✓	✓		Steve Pyles	srpyles@hotmail.com	440-647-3827



64 Executive Drive  
Norwalk, Ohio 44857  
419.602.0758 Phone  
567.4246212 Fax  
info@consultrsa.com  
www.consultrsa.com

November 12, 2013

Dear Lorain County Leader:

On behalf of the Lorain County EMA, you are invited to participate in the Core Committee to update Lorain County's Hazard Mitigation Plan. We would appreciate your participation in several meetings over the next few months and consideration of the issues that will be addressed as we update this important document.

The Lorain County Emergency Management Agency is in the process of updating the county's Hazard Mitigation Plan. This plan helps the county determine what disaster risks affect the county most, what the county needs to prepare for, and what impacts can be mitigated against. FEMA requires counties to maintain a hazard mitigation plan and follow a defined update process every five years. By maintaining an updated plan, Lorain County is eligible to apply for federal disaster mitigation project funding, which can help the county take a proactive approach to disaster preparedness.

The plan update process involves identifying a Core Committee comprised of community leaders representing the public and private sectors, including government, business, industry, healthcare, education, and more. The Core Committee provides critical input and feedback in a grassroots effort to identify hazards that can impact the community and potential mitigation actions to protect the residents of Lorain County. The work of the Core Committee is completed through a series of meetings, digital communication, and conference calls over the next few months.

Because of the detailed process required to update the Hazard Mitigation Plan, the Lorain County EMA has hired Resource Solutions Associates of Norwalk, Ohio to complete this project. Sandy Hovest and Lauren Yeagle will be the primary individuals from Resource Solutions Associates who will communicate with the Core Committee, organize meetings, send surveys, draft the revised plan, and implement the update process as required by FEMA. A grant from FEMA will cover the cost of this project.

The organizational meeting of the Hazard Mitigation Core Committee is set for **Friday, December 6 from 10:00 am – Noon** at the **Gates Medical Center Auditorium, 125 East Broad Street, Elyria**. Would you please join us on December 6 to begin this important process? Your RSVP by December 4 to [lauren@consultrsa.com](mailto:lauren@consultrsa.com) is greatly appreciated. If there is someone else within your organization that can attend on your behalf, please let us know. This meeting is open to anyone within the Lorain County that is able to participate. If you have any questions, don't hesitate to contact us.

Regards,  
*Sandy*  
Sandy Waggoner-Hovest  
President, Resource Solutions Associates  
[sandy@consultrsa.com](mailto:sandy@consultrsa.com)

*Tom*  
Tom Kelley  
Director, Lorain County EMA  
[tkelley@lorainco.us](mailto:tkelley@lorainco.us)

## Lorain County, Ohio Hazard Mitigation Plan 2015

**From:** Lauren Yeagle [lauren@consultrsa.com](mailto:lauren@consultrsa.com)  
**Subject:** Lorain County Hazard Mitigation Meeting  
**Date:** February 3, 2014 at 3:49 PM  
**To:** [megan.koeth@redcross.org](mailto:megan.koeth@redcross.org), [dedwards@nrridgeville.org](mailto:dedwards@nrridgeville.org)

---

**From:** Lauren Yeagle <[lauren@consultrsa.com](mailto:lauren@consultrsa.com)>  
**Subject:** Lorain County Hazard Mitigation Meeting  
**Date:** February 3, 2014 at 3:47:11 PM EST  
**To:** [kbailey@loraincounty.us](mailto:kbailey@loraincounty.us), [awebber@loraincounty.us](mailto:awebber@loraincounty.us), Lynn Rebman <[Lrebman@lorainhealth.com](mailto:Lrebman@lorainhealth.com)>, [william.harper@uwloraincounty.org](mailto:william.harper@uwloraincounty.org), [moracs@odjfs.state.oh.us](mailto:moracs@odjfs.state.oh.us), Joe MacDonald <[JMacDonald@mpo.noaca.org](mailto:JMacDonald@mpo.noaca.org)>, "Rivera, Luis" <[Luis.Rivera@redcross.org](mailto:Luis.Rivera@redcross.org)>, [megan.koeth@redcross.org](mailto:megan.koeth@redcross.org), [bbickel@visitloraincounty.com](mailto:bbickel@visitloraincounty.com), Kevin Scalli <[kiscalli@oberlinpd.com](mailto:kiscalli@oberlinpd.com)>, [dedwards@oberlinpd.com](mailto:dedwards@oberlinpd.com), Corey Timko <[ctimko@nrridgeville.org](mailto:ctimko@nrridgeville.org)>, [root@fdavon.com](mailto:root@fdavon.com), Richard Bosley <[rbosley@avonpd.com](mailto:rbosley@avonpd.com)>, [wfdwetherbee@ncwcom.com](mailto:wfdwetherbee@ncwcom.com), Fire Chief Jeff Young SVFD <[firechief@sheffieldvillage.com](mailto:firechief@sheffieldvillage.com)>, Carlisle Chief <[carlislechief@windstream.net](mailto:carlislechief@windstream.net)>, [kenk@sheffieldvillage.com](mailto:kenk@sheffieldvillage.com), [bshade@cityofelyria.org](mailto:bshade@cityofelyria.org), Don Romancak <[dromancak@loraincounty.us](mailto:dromancak@loraincounty.us)>, Pam Novak <[pnovak@loraincounty.us](mailto:pnovak@loraincounty.us)>, [cbrandon@loraincounty.us](mailto:cbrandon@loraincounty.us)  
**Cc:** Tom Kelley <[kkelley@loraincounty.us](mailto:kkelley@loraincounty.us)>, Sandy Waggoner <[sandy@consultrsa.com](mailto:sandy@consultrsa.com)>

Good Afternoon,

The Lorain County Hazard Mitigation Core Committee will hold it's next meeting on Friday, February 14. We will offer a morning and afternoon session of the meeting to accommodate as many schedules as possible. The morning session is from 9:00 - 11:30 and the afternoon session will run from 12:30 - 3:00. The meetings will be held at the Lorain County Emergency Management Agency, 322 North Gateway Blvd, Elyria. This meeting will be a workshop for participants to discuss hazard and risk data for Lorain County and provide feedback on past mitigation efforts across the county.

If you are able to attend either the morning or afternoon session, RSVP to [lauren@consultrsa.com](mailto:lauren@consultrsa.com). All mitigation planning meetings are open to the public; please share this information with any colleagues or community members who may be interested in participating.

Meeting dates for March and April have also been established.

Meeting #3 - Workshop to Develop Hazard Mitigation Projects  
Friday, March 21  
Morning Session: 9:00 - 11:30  
Afternoon Session: 12:30 - 3:00

Meeting #4 - Workshop to Prioritize Projects and Review Plan Draft  
Friday, April 11  
Morning Session: 9:00 - 11:30  
Afternoon Session: 12:30 - 3:00

Thank you for your continued support of and participation in this project. If you have any questions, don't hesitate to contact us.

Lauren Yeagle  
Emergency Management Consultant  
Resource Solutions Associates  
[lauren@consultrsa.com](mailto:lauren@consultrsa.com)  
(419) 262-0229 Cell  
(419) 602-0758 Office  
[www.consultrsa.com](http://www.consultrsa.com)

## Lorain County, Ohio Hazard Mitigation Plan 2015

**From:** Lauren Yeagle [lauren@consultrsa.com](mailto:lauren@consultrsa.com)  
**Subject:** Lorain County Hazard Mitigation Meeting  
**Date:** March 17, 2014 at 11:53 AM  
**To:** [kbailey@loraincounty.us](mailto:kbailey@loraincounty.us), [Lynn Rebman](mailto:LynnRebman@lorainhealth.com) [Lrebman@lorainhealth.com](mailto:LynnRebman@lorainhealth.com), [william.harper@uwlaincounty.org](mailto:william.harper@uwlaincounty.org), [moracs@odjfs.state.oh.us](mailto:moracs@odjfs.state.oh.us), **Joe MacDonald** [JMacDonald@mpo.noaca.org](mailto:JMacDonald@mpo.noaca.org), **Rivera, Luis** [Luis.Rivera@redcross.org](mailto:Luis.Rivera@redcross.org), [megan.koethe@redcross.org](mailto:megan.koethe@redcross.org), [bbickel@visitloraincounty.com](mailto:bbickel@visitloraincounty.com), **Kevin Scalli** [kjscalli@oberlinpd.com](mailto:kjscalli@oberlinpd.com), [dedwards@oberlinpd.com](mailto:dedwards@oberlinpd.com), **Corey Timko** [ctimko@nridgeville.org](mailto:ctimko@nridgeville.org), [root@fdavon.com](mailto:root@fdavon.com), **Richard Bosley** [rbosley@avonpd.com](mailto:rbosley@avonpd.com), [wfdwetherbee@ncwcom.com](mailto:wfdwetherbee@ncwcom.com), **Fire Chief Jeff Young SVFD** [firechief@sheffieldvillage.com](mailto:firechief@sheffieldvillage.com), **Carlisle Chief** [carlislechief@windstream.net](mailto:carlislechief@windstream.net), [kenk@sheffieldvillage.com](mailto:kenk@sheffieldvillage.com), [bshade@cityofelyria.org](mailto:bshade@cityofelyria.org), **Don Romancak** [dromancak@loraincounty.us](mailto:dromancak@loraincounty.us), **Pam Novak** [pnovak@loraincounty.us](mailto:pnovak@loraincounty.us), **Christin Brandon** [cbrandon@loraincounty.us](mailto:cbrandon@loraincounty.us), **Beverly Gardner** [bgardener@loraincounty.us](mailto:bgardener@loraincounty.us), [rknopf@cityofavon.com](mailto:rknopf@cityofavon.com), [mfarmer@cityofavon.com](mailto:mfarmer@cityofavon.com)  
**Cc:** **Tom Kelley** [tkelley@loraincounty.us](mailto:tkelley@loraincounty.us), **Sandy Waggoner** [sandy@consultrsa.com](mailto:sandy@consultrsa.com), [awebber@loraincounty.us](mailto:awebber@loraincounty.us)

---

Good Morning,

The Core Committee for the Lorain County Hazard Mitigation Plan update is scheduled to meet this Friday, Marcy 21 at the Lorain County EMA, 322 N. Gateway Boulevard, Elyria. As with our previous meeting, two sessions will be held: 9:00 - 11:30 am and 12:30 - 3:00pm. Please attend the session that best suits your schedule. RSVPs are appreciated but not required. An agenda for Friday's meeting is attached. The focus of this discussion will be a developing mitigation strategies for the county and individual jurisdictions, which is the most important topic in updating the mitigation plan. Your input into this part of the process is critical. Please attend one of Friday's sessions if at all possible.

The final step in completing the HIRA involves evaluating each hazard and ranking the risks for Lorain County. We've developed a brief survey to collect your feedback for this, which should take approximately 10 minutes to complete. The more feedback we receive on this the better, so please share this link with colleagues, community members, and anyone else who would be willing to provide input. You can access the survey using this link: <http://goo.gl/DJXIY8>

Thank you for your continued participation in this project. If you have any questions, please let us know. We hope to see many of you at the EMA on Friday.  
Lauren

Lauren Yeagle  
Emergency Management Consultant  
Resource Solutions Associates  
[lauren@consultrsa.com](mailto:lauren@consultrsa.com)  
(419) 262-0229 Cell  
(419) 602-0758 Office  
[www.consultrsa.com](http://www.consultrsa.com)



## Lorain County, Ohio Hazard Mitigation Plan 2015

**From:** Lauren Yeagle lauren@consultrsa.com  
**Subject:** Lorain County Hazard Mitigation Meeting  
**Date:** May 5, 2014 at 5:18 PM  
**To:** kbailey@loraincounty.us, Lynn Rebman Lrebman@lorainhealth.com, william.harper@uwloraincounty.org, moracs@odjfs.state.oh.us, Joe MacDonald JMacDonald@mpo.noaca.org, Rivera, Luis Luis.Rivera@redcross.org, megan.koethe@redcross.org, bbickel@visitloraincounty.com, Kevin Scalli kjscalli@oberlinpd.com, dedwards@oberlinpd.com, Corey Timko ctimko@nridgeville.org, root@fdavon.com, Richard Bosley rbosley@avonpd.com, wfdwetherbee@ncwcom.com, Fire Chief Jeff Young SVFD firechief@sheffieldvillage.com, Carlisle Chief carlislechief@windstream.net, kenk@sheffieldvillage.com, bshade@cityofelyria.org, Don Romancak dromancak@loraincounty.us, Pam Novak pnovak@loraincounty.us, Christin Brandon cbrandon@loraincounty.us, Beverly Gardner bgardener@loraincounty.us, rknopf@cityofavon.com, mfarmer@cityofavon.com  
**Cc:** Tom Kelley tkelley@loraincounty.us, Sandy Waggoner sandy@consultrsa.com, awebber@loraincounty.us

---

Good Afternoon,

The Core Committee for the Lorain County Hazard Mitigation Plan update is schedule to meet this Friday, May 9 at the Lorain County EMA, 322 N. Gateway Boulevard, Elyria. As with our previous meetings, two sessions will be held: 9:00 - 11:30 am and 12:30 - 3:00pm. Please attend the session that best suits your schedule. RSVPs are appreciated but not required. The purpose of Friday's meeting is to review the mitigation strategies developed by each jurisdiction.

Thank you for your continued participation in this project. We hope to see many of you at the EMA on Friday.

Lauren Yeagle  
Emergency Management Consultant  
Resource Solutions Associates  
lauren@consultrsa.com  
(419) 262-0229 Cell  
(419) 602-0758 Office  
www.consultrsa.com

## Lorain County Mitigation 2013

Search this site

- Home
- Hazard Mitigation Basics
- News and Updates
- Core Committee
- Timeline and Schedule
- Documents
- Sitemap

### Recent site activity

- Meeting Schedule Update  
created by Lauren Yeagle
- Meeting #2 Documents Posted  
created by Lauren Yeagle
- Documents  
attachment from Lauren Yeagle
- Hazard and Risk Assessment Survey  
edited by Lauren Yeagle
- Documents  
attachment from Lauren Yeagle
- View All

### News and Updates >

## Meeting Dates Announced

posted Feb 3, 2014, 6:32 AM by Lauren Yeagle

The Lorain County Hazard Mitigation Core Committee will hold meetings on the following dates. All meetings will be held at the Lorain County Emergency Management Agency, 322 North Gateway Blvd, Elyria. Morning and afternoon sessions will be offered for each meeting to accommodate as many schedules as possible.

**Meeting #2 - Workshop to Analyze Hazard and Risk Data**  
Friday, February 14  
Morning Session: 9:00 - 11:30  
Afternoon Session: 12:30 - 3:00

**Meeting #3 - Workshop to Develop Hazard Mitigation Projects**  
Friday, March 21  
Morning Session: 9:00 - 11:30  
Afternoon Session: 12:30 - 3:00

**Meeting #4 - Workshop to Prioritize Projects and Review Plan Draft**  
Friday, April 11  
Morning Session: 9:00 - 11:30  
Afternoon Session: 12:30 - 3:00

Please RSVP for each meeting to [lauren@consultrsa.com](mailto:lauren@consultrsa.com) or (419) 602-0758.

### Comments

You do not have permission to add comments.

[Sign in](#) | [Recent Site Activity](#) | [Report Abuse](#) | [Print Page](#) | Powered By [Google Sites](#)

# **Lorain County Hazard Mitigation Plan Update**

The Lorain County Emergency Management Agency will hold a public meeting to review and update Lorain County's Hazard Mitigation Plan.

December 6, 2013

10:00 am – 12:00 pm

Gates Medical Center Auditorium  
125 East Broad Street, Elyria

Members of the public are welcome to attend

If you have questions, contact:  
Tom Kelley, EMA Director  
(440) 329-7119



# **Lorain County Hazard Mitigation Plan Update**

The Lorain County Emergency Management Agency will hold a public meeting to review and update Lorain County's Hazard Mitigation Plan.

**February 14, 2014**

**9:00 – 11:30 am**

**and**

**12:30 – 3:00 pm**

**Lorain County Emergency Management Agency  
322 N. Gateway Boulevard, Elyria**

**Members of the public are welcome to attend**

**If you have questions, contact:  
Tom Kelley, EMA Director  
(440) 329-7119**

# **Lorain County Hazard Mitigation Plan Update**

The Lorain County Emergency Management Agency will hold a public meeting to review and update Lorain County's Hazard Mitigation Plan.

March 21, 2014

9:00 – 11:30 am

and

12:30 – 3:00 pm

Lorain County Emergency Management Agency  
322 N. Gateway Boulevard, Elyria

Members of the public are welcome to attend

If you have questions, contact:  
Tom Kelley, EMA Director  
(440) 329-7119

# **Lorain County Hazard Mitigation Plan Update**

The Lorain County Emergency Management Agency will hold a public meeting to review and update Lorain County's Hazard Mitigation Plan.

May 9, 2014

9:00 – 11:30 am

and

12:30 – 3:00 pm

Lorain County Emergency Management Agency  
322 N. Gateway Boulevard, Elyria

Members of the public are welcome to attend

If you have questions, contact:  
Tom Kelley, EMA Director  
(440) 329-7119

# **Lorain County Hazard Mitigation Plan Update**

## **Draft Plan Open for Public Comment**

The Lorain County Emergency Management Agency is in the process of updating Lorain County's Hazard Mitigation Plan. The draft plan is available for public review and comment during the following period:

**August 11 – August 25, 2014**

The plan can be viewed in the EMA office Monday through Friday during regular business hours, 8:30am – 4:30pm.

**Lorain County Emergency Management Agency  
322 N. Gateway Boulevard, Elyria**

The plan can also be reviewed online at [www.consultrsa.com](http://www.consultrsa.com) under "Lorain County Mitigation". Comments can be submitted via the website.

The public is invited to review and comment on the updated plan.

**If you have questions, contact:  
Tom Kelley, EMA Director  
(440) 329-7119**



# LORAIN COUNTY

Board of Commissioners  
Ted Kalo Lori Kokoski Tom Williams

- County Administrator  
James R. Cordes  
440-329-5300
- Clerk of Board of Commissioners  
Thomas Upton  
440-329-5103
- Animal Control Officer  
Timothy Fehlbald  
440-326-3977
- Budget Director  
Lisa Hilsen  
440-329-5201
- Charles Berry Bridge  
Superintendent  
Al Zocchi  
440-344-2137
- Children & Family Council  
Director  
Melissa Stefano  
440-284-4457
- Community Development  
Director  
Don Rasmussen  
440-318-2323
- E-9-1-1 Director  
Terry Sagle  
440-329-5114
- Emergency Management &  
Homeland Security Director  
Thomas Kelley  
440-329-5117
- Facilities Management Director  
Kara Davis  
440-329-5382
- Golden Acres Administrator  
Jeri Dahl  
440-918-7210
- Human Resources Department  
440-329-5150
- IT Director  
Eddie Smith  
440-329-5788
- Lorain County Transit  
440-329-5523
- Office of Sustainability  
Coordinator  
Michael Challenor  
440-328-2581
- Purchasing  
440-329-5218
- Records Center Supervisor  
Doree Lindak  
440-326-4866
- Solid Waste Director  
Krisi Bailey  
440-328-5423
- Workforce Development Director  
Mike Longo  
440-284-1831

March 28, 2014

Dear City/Village Officials:

Attached you will find several documents related to the development of the Lorain County Hazard Mitigation Plan.

You may recall that about a year ago we developed the application for the grant to fund this revision, and as a part of that application we included a Letter of Intent to Participate from your jurisdiction. That grant was approved, and the process to update our plan began several months ago.

We have sent numerous emails and notifications of meetings to the address we have on record for your jurisdiction, and have held several meetings thus far. We have not yet been able to achieve participation by your municipality. FEMA requires every jurisdiction to develop and adopt at least one mitigation strategy, so we are making additional efforts to obtain your participation. Please understand that failure to participate in this plan development could result in your jurisdiction's loss of funding in the future under Stafford Act requirements.

We understand that the meetings may have been inconvenient for you, so we have developed an alternate method of collecting information from you. This packet of information needs to be considered by your jurisdiction, completed, and returned to us no later than April 30. Your strategies will be included in our multi-jurisdictional plan which is to be submitted to the State of Ohio for initial approval by May 15. Our contractor needs time to process and include the information from you in the comprehensive document. Please review, complete, and return the enclosed materials. You will find the following documents:

- An explanation of mitigation strategy development
- A list of suggested strategies from which you can select those you would like to adopt in your jurisdiction. Please select no less than one, and preferably 3 – 5 as ideal.
- A form to copy and use to develop strategies that are unique to your jurisdiction (if needed)
- A description in table format of various types of mitigation
- A sign in sheet to use at the meeting when you complete this work, to be turned in with the remaining documents (required)

In addition, once you have selected strategies for your jurisdiction, please rank them in order of importance, with #1 being most important to you. You can pencil this in margins or however it's easiest. Thank you for your help with this project. Should you have questions, please do not hesitate to call.

Respectfully,

  
Tom Kelley  
Emergency Management – Homeland Security Director

226 Middle Ave. Elyria, Ohio 44035-5641 Phone: 440-329-5000 or 440-244-6261 Fax: 440-323-3357  
www.loraincounty.us

### **Municipal Mitigation Strategy Development**

Lorain County is in the process of developing a Natural Hazard Mitigation Plan under the direction of Tom Kelley, Lorain County Emergency Management Director. Resource Solutions Associates, LLC (Sandy Waggoner-Hovest and Lauren Yeagle) has been hired to lead the process and to write the new plan. We have conducted several open meetings so far to discuss the new plan with all jurisdictions and many agencies in Lorain County. (Minutes and documents from those meetings are available under the “Lorain County” tab at [www.consultrsa.com](http://www.consultrsa.com) )

Because it is often difficult for municipalities to attend the meetings, we have developed this worksheet for you to use at your city/village meeting to provide information we need, and to enable you to participate at a time and location that is convenient for you, perhaps even at one of your regularly scheduled meetings.

Earlier this year, we asked that you sign a Letter of Interest indicating your intent to participate in the multi-jurisdictional mitigation plan development, and that letter was included in our application for plan funding. Your city/village has been included in the 5-year update process. While you can opt out of inclusion in this plan, doing so would cause you to be ineligible for mitigation project funding in the future. We would need an ordinance passed to the effect that you chose to opt out. If that option is the case, contact me immediately at 440-329-5117.

The Hazard Mitigation Plan helps identify what disasters may happen in Lorain County, and how we might be able to proactively prevent or lessen the damages due to those incidents. The actions we consider that would lessen the damages are called “mitigation strategies”. As a part of the mitigation plan development process, each incorporated village or city is required to develop at least one, and preferably several, mitigation strategy to consider over the coming five year plan period.

The strategies your municipality selects should relate to the disaster losses you are typically vulnerable to, and should suggest actions that will lessen the damage done if that particular disaster actually happened. A strategy is not a commitment to take action; it is simply a proactive thought process that documents things you might do, should funding and other resources be available, to make your community a little less vulnerable to loss.

Once we decide to implement a strategy at a particular location, it becomes a “project”. At that time, we work together to look at cost, funding, and benefit of the specific project. Prior to that stage, the “strategy” is a general method we would consider to alleviate damages. (Attached to this worksheet is a general list of many strategy categories and types that can be implemented in communities.)

For example, a mitigation strategy might include your jurisdiction buying a house which floods regularly and has damages from the owner, tearing it down, and restoring the land to its natural state so the flood waters don’t cause more damage; the homeowner uses the money they receive from the sale of the house to purchase another home elsewhere. Another example might be installing a retention pond near a new retail strip mall to hold runoff water that used to be absorbed by the soil now covered by concrete. The pond collects the water instead of it running off into a housing development and flooding nearby houses.

Please complete the following pages as your jurisdiction’s selection of mitigation considerations. Please complete this within 30 days and return to

**DIRECTIONS: We are asking that you complete the following strategy selection no later than April 30 and return to me at the Lorain County EMA ([TKelley@LorainCounty.us](mailto:TKelley@LorainCounty.us) or to Lauren Yeagle at Resource Solutions at [lauren@consultrsa.com](mailto:lauren@consultrsa.com) ) If you have questions, contact me at 440-329-5117 please.**

### **Mitigation Strategy Selection**

**Please select any strategies (and all or some of the sub-points) below that are applicable and reasonable for your community. You *must* select at least one strategy; you may develop your own strategy in place of the suggestions by using the attached “Additional Strategies” worksheet. Each jurisdiction must have at least one strategy, but there is no limitation on the number of strategies you may select. Please check the boxes and dots of the strategies and objectives you wish to select.**

#### **Strategy Options**

- <Village/City> will educate the community about the notification systems that warn them of impending disasters and the actions they should take immediately to protect themselves and their property.
  - <Village/City> will investigate and identify communication tools such as text messages, phone call systems, and others, perhaps as part of a countywide system, to effectively notify the community of impending danger and/or inclement weather risks.
  - <Village/City> will work to improve the communication systems between first responders and other critical resources in the event of an emergency or disaster.
  - <Village/City> will work to develop partnerships with Lorain County Emergency Management and other agencies to develop information dissemination capabilities that might include 2-1-1 and other community agencies, and would enhance the community’s ability to communicate with all populations, including those with functional and special needs.
  - <Village/City> will work to effectively identify and communicate with special populations within the jurisdiction as it relates to disasters, warning and notification, and response.
  - <Village/City> will educate the community about evacuation procedures and how to identify shelter locations, comfort stations, and service centers during disasters.
  - <Village/City> will work to expand and/or maintain the outdoor warning siren system in the community to harden and improve warning and notification capabilities.
  
- <Village/City> will educate about and advocate to property owners good regular maintenance practices that result in preventing excessive damages to structures during storms, such as ditch bank maintenance, trimming trees, and clearing excessive vegetation from streams and waterways.
  
- <Village/City> will work to establish sites to be used as shelters, comfort stations, and service centers during disasters, and will strive to equip these sites with the features necessary to adequately serve the community during storms, power outages, and other disasters.
  
- <Village/City> will work with other conservancy and soil conservation groups to develop and implement practices to conserve topsoil, prevent erosion, and maintain natural habitats for the purpose of reducing flood and erosion risks.
  
- <Village/City> will consider development of a comprehensive plan for land use within the jurisdiction, taking into account the consequences of development and the effect on existing properties and businesses, as well as the consequences on the communities downstream.

- <Village/City> will consider creation of building standards for construction, including such practices as contractor-vendor approval, acceptable industry standards for construction, and reasonable construction materials guidance.
- <Village/City> will consider establishment of land use ordinances that protect and preserve the best use and least damaging use of property within the jurisdiction.
- <Village/City> will develop projects to lessen the damages to property from flooding.
  - <Village/City> will consider acquisition and demolition projects to remove repetitive loss structures and prevent further losses.
  - <Village/City> will consider the construction of retention ponds to hold runoff waters during periods of heavy precipitation.
  - <Village/City> will work to improve storm sewer systems to more adequately manage runoff water for all areas and thus prevent/lessen flooding in residential and/or commercial properties.
  - <Village/City> will identify and develop elevation options for roadways, streets, and other infrastructure that is negatively affected by flooding on a regular basis.
  - <Village/City> will work to maintain/repair/replace dams, dikes, and reservoirs that hold or contain waters that otherwise may flood homes and other properties.
- <Village/City> will investigate and implement means to create and provide safe rooms for residents who live in mobile homes, homes built on concrete slabs, and other structures that lack storm shelters used as protection in wind and other severe storms.
- <Village/City> will work with utility providers to harden utility services and to prevent excessive outages during storms and inclement weather.
  - <Village/City> will work to bury power and utility lines in new neighborhoods, homes, and businesses.
  - <Village/City> will work to replace aging and deteriorating power, water, sewer, and other utility distribution systems.
  - <Village/City> will develop protective actions to prevent or lessen the likelihood of damage to water treatment and/or distribution systems during disasters and inclement weather.
  - <Village/City> will work with wireless service providers to establish dependable and resilient wireless service within the jurisdiction to improve the capability to communicate during inclement weather and disasters.
- <Village/City> will work to improve GIS mapping and addressing within the community so that first responders and service providers can more easily locate and assist victims at particular residences and businesses.
- <Village/City> will work to identify and approve disposal sites for disaster debris, including segregated solid waste such as construction materials, wood and combustible waste, masonry and concrete waste, metal waste, paper and general garbage, and hazardous waste.
- <Village/City> will identify and implement a water supply plan for emergency purposes that support, supplement, or serve in place of a municipal or county water supply during large fires.
  - <Village/City> will advocate and support the construction of ponds with the capability of being used as an alternate water supply, and that are equipped with dry hydrants.



**Strategy Development**

Strategy Type:

- Public Information
- Natural Resource Protection
- Property Protection
- Prevention
- Public Information

Strategy: (Who, what, where?)					
Objective: (How?)					
Responsible Party: Mayor		City Administrator		Other: _____	
Time Frame: 2015		2016	2017	2018	2019
Collaborating Parties: _____					
Funding Source: City Budget		Grants		Other: _____	

### Mitigation Strategy Descriptions

Type of Strategy	Purpose and Critique	Examples
Structural Engineered Project	Lessen the impact of a hazard by modifying the environment or progression of the hazard event. Can have the potential to increase vulnerability over the long term and/or cause environmental degradation	<ul style="list-style-type: none"> <li>• Dams and reservoirs</li> <li>• Dikes/levees/floodwalls, berms</li> <li>• Diversions</li> <li>• Seawalls/groins/jetties</li> <li>• Revetments</li> <li>• Beach nourishment</li> <li>• Storm sewers/drainage system</li> <li>• Vegetative buffers</li> </ul>
Prevention	Avoid hazard problems or keep hazard problems from getting worse. Most effective in reducing future vulnerability, especially in locations where development has not yet occurred.	<ul style="list-style-type: none"> <li>• Land use planning</li> <li>• Zoning/subdivision</li> <li>• Floodplain regulations</li> <li>• Acquisition and relocation</li> <li>• Shoreline/faultzone setbacks</li> <li>• Capital improvement programs</li> <li>• Taxation and fees</li> </ul>
Property Protection	Protect structures by modifying/strengthening the building to withstand hazard impacts. Effective in protecting existing structures in hazard areas.	<ul style="list-style-type: none"> <li>• Building codes and construction standards</li> <li>• Elevation</li> <li>• Flood proofing/wind proofing</li> <li>• Seismic retrofit</li> <li>• Safe rooms</li> </ul>
Natural Resource Protection	Reduce the impacts of natural hazard by preserving or restoring natural areas and their mitigation functions. Can also serve other community interests of providing open space, recreation areas, or greenways	<ul style="list-style-type: none"> <li>• Floodplain protection</li> <li>• Beach/dune preservation</li> <li>• Riparian buffers</li> <li>• Fire resistant landscaping</li> <li>• Erosion and sediment control</li> <li>• Wetland preservation and restoration</li> <li>• Habitat protection</li> <li>• Slope stabilization</li> </ul>
Public Information	Advise residents, business owners, potential property buyers, and visitors about hazards, hazardous areas, and mitigation techniques to protect themselves and their property.	<ul style="list-style-type: none"> <li>• Outreach projects</li> <li>• Hazard map information</li> <li>• Real estate disclosure</li> <li>• Warning systems</li> <li>• Libraries</li> <li>• Education programs for school children</li> </ul>

Source: *Hazard Mitigation and Preparedness*, Anna. K Schwab, Katherine Eschelback and David J. Brower

<b>Severe Storm Potential Strategies</b>				
<b>Hazard</b>	<b>Vulnerability</b>	<b>Goal (Category)</b>	<b>Strategy</b>	<b>Objective</b>
Severe Storms	Flooding	Prevention	Land Use Planning	Establish and enforce local standards that include stipulations to prevent development that causes flooding
		Prevention	Floodplain Regulation	Establish and maintain floodplain regulations to prevent new construction inside floodplains
		Prevention	Floodplain Regulation	Require flood insurance of property owners with property inside floodplains
		Prevention	Zoning/Subdivision	Establish zoning in all cities, villages, and townships in Lorain County
		Prevention	Acquisition and Relocation	Identify rep loss structures and initiate acquisition and relocation projects
		Prevention	Shoreline Set Backs	Establish standards for set-backs along shorelines to protect new properties from damage
		Prevention	Taxation and Fees	Establish permit fees associated with flood prevention measures for the purpose of funding enforcement capability
		Property Protection	Building Codes	Establish building codes for shoreline construction that require materials and construction techniques that withstand shoreline risks
		Property Protection	Building Codes	Establish residential building codes that require materials and construction techniques that withstand reasonable risks
		Property Protection	Flood proofing	Establish standards and procedures for ice jam dispersion and for evacuation of flood prone areas when ice jams river outlets
		Property Protection	Elevation	Identify programs that will facilitate elevation of sections of roads and bridges that are prone to regular flooding
		Property Protection	Safe Rooms	Identify programs that will facilitate the development of safe rooms for gathering facilities and institutions that are not adequately protected
		Property Protection	Safe Rooms	Identify programs that will facilitate the development of safe rooms for multifamily housing facilities, mobile homes, and homes without basements
		Natural Resource Protection	Floodplain protection	Identify measures and funding sources to protect floodplains from new construction, continual damages, and inappropriate modifications
		Natural Resource Protection	Erosion/sediment control	Establish erosion control practices in areas of regular flooding to protect and preserve topsoil

		Natural Resource Protection	Beach Preservation	Establish erosion control along beaches to preserve shoreline and beach conditions
		Natural Resource Protection	Riparian Buffers	Establish riparian buffers along waterways that commonly flood to enhance the natural habitat and prevent property damage due to flooding
		Natural Resource Protection	Fire Resistent Landscaping	Develop building standards that require fire resistant landscaping practices for commercial properties
		Natural Resource Protection	Erosion/Sediment Control	Promote the implementation of erosion resistant agricultural practices to preserve and protect the topsoil
		Natural Resource Protection	Erosion/sediment control	Promote the implementation of landscaping and undeveloped land use that promotes the protection of topsoil and limits runoff
		Natural Resource Protection	Wetland Preservation/Restoration	Promote the preservation of wetlands and the return of repetitive flood properties to a wetland state
		Structural Engineered Projects	Dams and Reservoirs	Maintain and repair the dams and reservoirs to prevent failure and property damage consequences
		Structural Engineered Projects	Storm sewers/drainage systems	Maintain and repair existing storm sewers in consideration of current development to adequately handle expected runoff and drainage needs
		Structural Engineered Projects	Storm sewers/drainage systems	Construct new storm sewers to adequately handle runoff and drainage loads where development, wear and tear, or lack of structures makes flooding likely
		Structural Engineered Projects	Storm sewers/drainage systems	Work with current officials to improve storm sewers, pumping systems, and other drainage equipment to improve stormwater drainage during heavy precipitation
		Structural Engineered Projects	Diversions	Investigate the diversion of waterways where significant development is at risk for serious flooding and diversion is the only protective option possible
		Structural Engineered Projects	Drainage	Work with agricultural property owners, rural homeowners, and others to provide incentives to improve drainage in agricultural property

		Structural Engineered Projects	Outreach projects	Work with property owners to establish ditch cleaning awareness and personal responsibility to keep ditches and waterways on private land clear and open
		Public Information	Hazard Map Information	Adopt and maintain current FEMA approved flood maps
		Public Information	Real Estate Disclosure	Support and advocate regulations that make accurate and adequate disclosure of risk mandatory for sellers of such property
		Public Information	Warning Systems	Investigate and implement a reverse 9-1-1 system for notification and warning of residents, workers, and visitors of impending risks and dangers
		Public Information	Education Programs	Advocate and support the education of school aged children in all-hazards disaster and emergency prevention and response
	Wind/Tornado	Property Protection	Building Codes and Construction Standards	Establish building codes for properties that include requirements for materials and construction practices that provide protection against wind damage risks commonly present in Lorain County
		Property Protection	Safe Rooms	Establish and implement standards that require safe room construction for new multifamily housing, mobile home parks, and other homes without wind-resistant shelter
		Property Protection	Erosion/sediment control	Promote implementation of agricultural practices that prevent or limit erosion due to high winds
		Public Information	Warning systems	Investigate and implement a reverse 9-1-1 system for notification and warning of residents, workers, and visitors of impending risks and dangers
		Public Information	Education Programs	Advocate and support the education of school aged children in all-hazards disaster and emergency prevention and response
	Utility Outages	Prevention	Zoning/Subdivision	Advocate and support hardening of utilities in new construction and new neighborhoods by burying power lines where possible
		Prevention	Capital improvements Programs	Work with utility providers to advocate and implement improvements to utility service that hardens the systems and upgrades and updates lines and infrastructure so outages are lessened and/or eliminated
		Prevention	Taxation and Fees	Establish permit fees associated with flood prevention measures for the purpose of funding enforcement capability

		Public Information	Outreach projects	Advocate and educate property owners and renters about property insurance and the need for insurance
		Public Information	Outreach projects	Educate residents, workers, and visitors about the warning systems in place for storms, including tornadoes and wind, and how they should heed those warnings.
		Public Information	Outreach projects	Educate business owners and farmers on the need for crop and commercial insurance to protect their investment and income in the incidence of severe storm damage to their property or assets.
	Fires/Lightning	Public Information	Education for School Children	Conduct educational programs for school children in lightning safety and storm-caused fire prevention
		Public Information	Outreach projects	Develop information for residents and workers on prevention of lightning injury and fires due to storms

<b>Extreme Temps Potential Strategies</b>				
<b>Hazard</b>	<b>Vulnerability</b>	<b>Goal (Category)</b>	<b>Strategy</b>	<b>Objective</b>
Extreme Heat /Cold	Utility Outage	Prevention	Capital improvements	Work with utility companies and providers to harden and improve equipment and delivery systems to lessen outages during peak use times.
		Prevention	Capital improvements	Work with property owners to purchase and install alternate power systems for residential and commercial properties
		Prevention	Taxation and fees	Work with officials and jurisdictions to establish incentives for capital improvements
		Prevention	Land use planning	Work with officials and jurisdictions to establish alternate power sources
		Prevention	Land use planning	Work with development officials to plan underground utilities for new construction in new neighborhoods
		Public Information	Outreach Projects	Educate property owners on the benefits of tree trimming and property maintenance as it relates to utility resiliency
		Property Protection	Flood proofing	Establish and maintain monitoring standards for ice jams and blockages affecting the water supply or other utilities

	Cold/Heat Extremes	Pubic Information	Outreach Projects	Educate the public on the dangers of extreme cold/heat and how to prevent injury and casualty
		Pubic Information	Warning Systems	Develop a warning system for county residents, workers, and visitors to communicate the dangers and predictions of extreme temperatures
		Pubic Information	Outreach Projects	Develop community and/or neighborhood community centers that can be used for warming or cooling centers
		Pubic Information	Hazard Map Information	Identify neighborhoods at exceptional risk for extreme temperature casualty and create community center locations for cooling and warming
		Pubic Information	Outreach Projects	Identify volunteer resources to increase the county capability in handling community center operations and train them to do that task
		Pubic Information	Outreach Projects	Develop procedures for general county emergency operations during extreme temperature days

<b>Earthquake Potential Strategies</b>				
<b>Hazard</b>	<b>Vulnerability</b>	<b>Goal (Category)</b>	<b>Strategy</b>	<b>Objective</b>
Earthquake	Building Collapse	Property Protection	Building Codes and Construction Standards	Consider establishing construction standards for multistory commercial buildings that take earthquake risk factors into consideration
	Infrastructure Collapse	Public Information	Outreach Projects	Educate county residents and workers on the risk and signs of an earthquake, and proper procedures to follow in the case of an earthquake
	Human Casualty	Public Information	Outreach Projects	Educate county residents and workers on proper procedures to care for victims after a possible earthquake occurs
	Human Casualty	Public Information	Warning systems	Educate the residents and workers in the county about warning systems that are activated during/after an earthquake
	Vehicular Crash	Public Information	Outreach Projects	Educate county residents and workers on proper procedures to use if involved in a vehicle crash during or after an earthquake

	Hazardous Materials Release	Public Information	Warning systems	Educate chemical users about substance containment and management after an earthquake
--	-----------------------------	--------------------	-----------------	---

<b>Drought Potential Strategies</b>				
<b>Hazard</b>	<b>Vulnerability</b>	<b>Goal (Category)</b>	<b>Strategy</b>	<b>Objective</b>
Drought	Fire	Public Information	Outreach Projects	Initiate public information on fire prevention measures and best practices
		Public Information	Outreach Projects	Maintain fire preventions programs established and conducted by fire departments to prevent structure fires
		Public Information	Outreach Projects	Maintain and support educational programs for the public for lightning awareness as it relates to fire prevention and injury prevention
		Public Information	Education Programs for School Children	Conduct educational programs for school children to prevent fires and lightning injuries
		Property Protection	Building Codes and Construction Standards	Maintain and support fire safety inspection programs for new and renovated structures and commercial properties
		Natural Resource Protection	Fire resistant landscaping	Educate property owners on fire resistant landscaping options
		Natural Resource Protection	Fire Prevention	Educate the public on the prevention of fires during drought and high risk periods



- [HOME \(/\)](#)   [BLOG \(/BLOG.HTML\)](#)   [EMERGENCY MANAGERS \(/EMERGENCY-MANAGERS.HTML\)](#)
- [WORKPLACE \(/WORKPLACE.HTML\)](#)   [INSTRUCTORS \(/INSTRUCTORS.HTML\)](#)   [VOLUNTEERS \(/VOLUNTEERS.HTML\)](#)
- [ABOUT RSA \(/ABOUT-RSA.HTML\)](#)



Contact Us: [info@rscsolutions.com](mailto:info@rscsolutions.com)

### Lorain County Hazard Mitigation Plan Update

The Lorain County Multijurisdictional Hazard Mitigation Plan draft is available for public review at [www.consultrsa.com](http://www.consultrsa.com) (<http://www.consultrsa.com>) from Tuesday, August 12, 2014 through Tuesday, August 26, 2014. A tab labeled "Lorain County Mitigation Plan" will take you directly to a copy of the plan draft.

Every county is required to have a FEMA approved hazard mitigation plan in place. This plan helps communities determine pro-active steps that can be taken to reduce the damages and casualties from disasters through a whole-community process of identifying hazards and vulnerabilities. The planning process identifies ways the communities can prevent or lessen damages before an incident happens.


An approved plan is part of eligibility criteria for counties, cities, and villages as they apply for federal mitigation grants under the Robert T. Stafford Act. These federal grants pay no less than 75% of the cost of a mitigation project, but the county must have an approved mitigation plan to establish eligibility to apply.

Lorain County began updating its 2007 mitigation plan early this year. Through a series of meetings at the county EMA and in specific cities and villages, many local officials, residents, and workers have come together to develop the content of this draft plan.


This plan is open for public review for the coming two weeks. Input is being received at the Lorain County EMA by Director Tom Kelly at [tkelley@loraincounty.us](mailto:tkelley@loraincounty.us) (<mailto:tkelley@loraincounty.us>) or by the contractor hired to manage the process, Sandy Waggoner-Hovess, at [sandy@consultrsa.com](mailto:sandy@consultrsa.com) (<mailto:sandy@consultrsa.com>). A print copy can be requested and read at the Lorain County EMA at 322 North Gateway Boulevard, Elyria.

Once public review is complete and any comments are incorporated into the plan as appropriate, the plan will be sent to the Ohio Emergency Management Agency Mitigation Branch for state review before being sent to FEMA Region V in Chicago.


**2014 Plan Documents**

 (/uploads/1/4/5/1/14511664/01\_lorain\_introduction\_review.pdf)


**Section 1 - Lorain Introduction**  
Download File  
(/uploads/1/4/5/1/14511664/01\_lorain\_introduction\_review.pdf)

 (/uploads/1/4/5/1/14511664/02\_lorain\_planning\_process\_review.pdf)


**Section 2 - Lorain Planning Process**  
Download File  
(/uploads/1/4/5/1/14511664/02\_lorain\_planning\_process\_review.pdf)

 (/uploads/1/4/5/1/14511664/03\_lorain\_plan\_maintenance\_review.pdf)

**Section 3 - Lorain Plan Maintenance**  
Download File  
(/uploads/1/4/5/1/14511664/03\_lorain\_plan\_maintenance\_review.pdf)

 (/uploads/1/4/5/1/14511664/04\_lorain\_county\_profile\_review.pdf)

**Section 4 - Lorain County Profile**  
Download File  
(/uploads/1/4/5/1/14511664/04\_lorain\_county\_profile\_review.pdf)

 (/uploads/1/4/5/1/14511664/05\_hira\_v2\_review.pdf)  
**Section 5 - Lorain Hazard Identification and Risk Assessment**  
Download File (/uploads/1/4/5/1/14511664/05\_hira\_v2\_review.pdf)

 (/uploads/1/4/5/1/14511664/06\_lorain\_mitigation\_strategies\_review.pdf)

**Section 6 - Lorain Mitigation Strategies**  
Download File  
(/uploads/1/4/5/1/14511664/06\_lorain\_mitigation\_strategies\_review.pdf)

**How to Submit Feedback**

The public has three options to submit comments and feedback on the proposed Lorain County Hazard Mitigation Plan.

1. Submit comments by email to Lorain County EMA Director Tom Kelley at tkelley@loraincounty.us (mailto:tkelley@loraincounty.us).
2. Submit comments by email to the contractor hired to manage the project, Sandy Waggoner-Hovest at sandy@consultrsa.com (mailto:sandy@consultrsa.com).
3. Use the feedback form below. Comments submitted through this form will be received by the contractor and shared with the EMA Director.

**Plan Comment and Feedback Form**

Name \*

First Last

Email \*

Comment \*

Submit

\*/WWW.WEEBLY.COM/?UTM\_SOURCE=INTERNAL&UTM\_MEDIUM=FOOTER&UTM\_CAMPAIGN=3)

Date: August 8, 2014

To: Chronicle Telegram  
Brad Dicken (Reporter, Chronicle Telegram)  
Morning Journal  
Plain Dealer  
County, Municipal and Township Officials

Re: Lorain County Multijurisdictional Hazard Mitigation Plan

The Lorain County Multijurisdictional Hazard Mitigation Plan draft is available for public review at [www.consultrsa.com](http://www.consultrsa.com) from Tuesday, August 12, 2014 through Tuesday, August 26, 2014. A tab labeled "Lorain County Mitigation Plan" will take you directly to a copy of the plan draft.

Every county is required to have a FEMA approved hazard mitigation plan in place. This plan helps communities determine pro-active steps that can be taken to reduce the damages and casualties from disasters through a whole-community process of identifying hazards and vulnerabilities. The planning process identifies ways the communities can prevent or lessen damages before an incident happens.

An approved plan is part of eligibility criteria for counties, cities, and villages as they apply for federal mitigation grants under the Robert T. Stafford Act. These federal grants pay no less than 75% of the cost of a mitigation project, but the county must have an approved mitigation plan to establish eligibility to apply.

Lorain County began updating its 2007 mitigation plan early this year. Through a series of meetings at the county EMA and in specific cities and villages, many local officials, residents, and workers have come together to develop the content of this draft plan.

This plan is open for public review for the coming two weeks. Input is being received at the Lorain County EMA by Director Tom Kelly at [tkelley@loraincountyoh.us](mailto:tkelley@loraincountyoh.us) or by the contractor hired to manage the process, Sandy Waggoner-Hovest, at [sandy@consultrsa.com](mailto:sandy@consultrsa.com). A print copy can be requested and read at the Lorain County EMA at 322 North Gateway Boulevard, Elyria.

Once public review is complete and any comments are incorporated into the plan as appropriate, the plan will be sent to the Ohio Emergency Management Agency Mitigation Branch for state review before being sent to FEMA Region V in Chicago.

**A G E N D A**  
**LORAIN COUNTY BOARD OF COMMISSIONERS**

**WEDNESDAY**  
**AUGUST 13, 2014**  
**9:30 A. M.**

*"Early Is On Time, On Time Is Late"*

NOTICE: The Board of Commissioners complies with ADA. If anyone needs interpretative services while attending a Commissioners meeting, please notify this office 24 hours in advance!

**A. RESOLUTIONS:**

- #1. Investments
- #2. Appropriations
- #3. Transfers
- #4. Advances/Repayments
- #5. Requisitions
- #6. Travel
- #7. Bills

**Commissioners:**

- #8. Authorize various personnel actions as indicated on the summary sheet for employees within the jurisdiction of the Lorain County Board of Commissioners (at the conclusion of today's Board meeting, the Commissioners may recess into an Executive Session to discuss: personnel/new hires)
- #9. Approve and waive the reading of the Commissioners minutes of August 6, 2014
- #10. Authorize payment of \$1,000 to Boyer & Cool Home for Funerals, Lorain for Guy William Sales, Sheffield Lake, Indigent Veteran in accordance with ORC 5901.25
- #11. Request for proposal for drug testing system for onsite urinalysis substance abuse testing facility

**Job & Family Services:**

- #12. Authorize Purchase of Service with CSEA and Dunbar Armored, Inc., Cleveland to provide armored car courier service for pickup and delivery of cash and checks, effective September 1, 2014 – August 31, 2015 at a cost of \$347.63/month, plus miscellaneous fees if incurred; Authorize Director to execute and amend for changes in programming content and increase on behalf of the Board as approved as to form by Prosecutors office

**B Mr. James R. Cordes, County Administrator:**

**C Mr. Jerry Innes, Assistant County Prosecutor:**

**D Commissioner's Report:**

**E Clerk's Report:**

Board agenda cont. 08/13/14

**F     Board Correspondence:**

- #1.     October 23, 2014 – Pearls of Wisdom, annual recognition dinner for LCADA at DeLuca's
- #2.     Commissioner Kalo executed financial report form for ODYS Success for Youth (org: DR)
- #3.     Commissioner Kalo & Kokoski executed request for payment and status of funds (org: LCCDD)
- #4.     OH Dev Services Agency PY15-PY19 Ohio Consolidation plan and FY15 annual action plan citizen participation process. September 2 PY13 annual performance and report will be available at [http://development.ohio.gov/cs/cs\\_ocp.htm](http://development.ohio.gov/cs/cs_ocp.htm) and September 11 at 1:30 pm, public hearing on needs issue will take place at Vern Riffe Center, 77 S. High St., Columbus, room 1931 (cc: LCCDD)
- #5.     August 21 at 1 pm, Jr Fair show ring #9 at Lorain County Fairgrounds – Kayla Sparks will be selling her market rabbit at livestock auction
- #6.     October 10 from 8-9:30 am, Mental Health & Addiction Advocacy Coalition's 11<sup>th</sup> annual Northeast Ohio Hub Public Officials Breakfast reception, Merwin's Wharf, Cleveland.
- #7.     August 21 - 5-6 pm, Sheffield Village Historical Society tour, 4944 Detroit Rd., 6:30 pm, potluck picnic at Bur Oak, Black River Reservation, Shelter No. 1, 1350 Ford Rd.,
- #8.     Publications: "The Murray Ridge Courier"; "Ohio Turnpike customer connection"; "Common Ground zip line in am and firewalk in pm"; "Western Reserve Land Conservancy landline"; "American City & County"; "CIDS #29"; "CCAO statehouse reports"; "One Way Farm"; "Ohio Justice Alliance for Community Corrections"; "The Center for Health Affairs"; "Water & Wastewater law – Bricker & Eckler"; "
- #9.     September 16, 52<sup>nd</sup> annual Fair Science Review – Vice President's Lunch, OSU Molly Caren Ag Center, Madison County. RSVP at <https://go.osu.edu/2014vp-rsvp-g>
- #10.    2013 Progress Report of Sustainability – University Hospitals
- #11.    Lorain County Multijurisdictional hazard mitigation plan is available for public review at [www.consultrsa.com](http://www.consultrsa.com) from August 12, 2014 – August 26, 2014. A tab labeled "Lorain County Mitigation" will take you directly to a copy of plan draft. Input is being received at [tkelley@loraincountvoh.us](mailto:tkelley@loraincountvoh.us)

**G.     Public Comment: (Please limit comments to 3 minutes Thank-you)**

Please note that the Commissioners' meetings are open to the public. **The scheduled air times for the meetings will be shown on Sat. at Noon & Mon. at 11 p.m.** and subject to change at the discretion of the Lorain County Community College. The meetings might be also broadcasted in additional time periods as scheduling permits. If anyone wants to purchase a copy of the Commissioners Meeting Tapes, please call Lorain County Records Center at (440) 326-4868

**A G E N D A**  
**LORAIN COUNTY BOARD OF COMMISSIONERS**

**WEDNESDAY**  
**OCTOBER 16, 2013**  
**9:30 A.M.**

*"Early Is On Time, On Time Is Late"*

**NOTICE:** The Board of Commissioners complies with ADA. If anyone needs interpretative services while attending a Commissioners meeting, please notify this office 24 hours in advance!

**A. RESOLUTIONS:**

- #1. Job and Family Services Bills
- #2. Investments
- #3. Appropriations
- #4. Transfers
- #5. Advances/Repayments
- #6. Requisitions
- #7. Travel
- #8. Bills

**Airport:**

- #9. Approve & enter into an insurance coverage with Zito Insurance Agency, Inc., effective November 4, 2013– November 4, 2014 in amount of \$4,250

**Commissioners:**

- #10. Authorize various personnel actions as indicated on the summary sheet for employees within the jurisdiction of the Lorain County Board of Commissioners (at the conclusion of today's Board meeting, the Commissioners may recess into an Executive Session to discuss: personnel/new hires)
- #11. Approve & waive the reading of the same for Commissioners minutes of October 1, 2013
- #12. Authorize payment of \$1,000 to Boyer & Cool Home for Funerals, Lorain for Indigent Veteran Glen Louis Rehoreg, Elyria in accordance with ORC 5901.25

**Community Development:**

- #13. Amend Res#13-734, adopted August 28, 2013 awarding a contract to KMU Trucking & Excavation, Inc., Avon to perform separation of storm/sanitary lateral at 114 Beck Road, Avon Lake. Amend is to include approve a change order in amount of \$1,350 for installation of an interior sump pump to be paid from Acct#home repair

**Golden Acres:**

- #14. Authorize Administrator to prepare all necessary documents for quit deed to transfer the lots of Golden Acres to County Port Authority and upon sale less administrate fee and expenses proceeds to the county within 60 days

Board agenda cont. 10/16/13

**EMA/Homeland Security:**

- #15 Approve & enter into an agreement with Resource Solutions Associates, LLC, Norwalk in amount of \$25,000 for professional consulting advise for completion of hazard mitigation planning and updating current Hazard Mitigation Plan for the county. 75% will be funded through grant and 12.5% state/locally, no county match, just in kind man hours.

**Job & Family Services:**

- #16 Authorize agreement with Kronos, Boston, MA annual maintenance agreement of time keeping system in amount not to exceed \$9,950.61; Authorize Director to execute on behalf of the Board with Prosecutors approval as to form

**Recorder:**

- #17 Authorizing the Lorain County Auditor to continue special fund per ORC Section 317.09 and 317.321 for fees imposed by the Lorain County Recorder for the purpose of supplementing equipment needs of the County Recorder on an annual basis effective January 1, 2014 expiring December 31, 2014 in amount of \$3/recorded document

**B Mr. James R. Cordes, County Administrator:**

**C Mr. Gerald A. Innes, Assistant County Prosecutor:**

**D Commissioner's Report:**

**E Clerk's Report:**

- #1. October 22 at 9:30 a.m., Stormwater District Board meeting, meeting room a  
#2. October 22 at 11 a.m., Investment Advisory, meeting room a  
#3. October 29 from 6-7 pm, Commissioners Town Hall meeting, City of Avon

**F Board Correspondence:**

- #1. October 22 from 9am-2pm, Ohio Deferred Comp in meeting room b  
#2. Grand Jury Report – Judge Ewers  
#3. November 5 – Holiday Inn, Independence or November 6 – LCCC – 2014 Economic Forecast presented by Lorain National Bank, featured speaker Dr. Ken Mayland. RSVP at 440-244-7127  
#4. Publications: “Chamber news briefs”; “News from Goodwill”; “The Municipal”; “Reason”; “CIDS #39”; “CCAO statehouse reports”;  
#5. ODOT proposing maintenance on North Main Street bridge over SR2. Tentative schedule for sale is October 1, 2014 and begin June 1, 2015, detour 30 days (org: ENG)  
#6. Township Association minutes of September 19, next meeting October 17, Wellington Township  
#7. Sheriff in compliance with ORC 311.20 submitted monthly itemized account of actual cost of keeping and feeding prisoners or persons in his charge for month of August was 42,016 meals served at a cost of \$1.184-\$1.162

**G Public Comment: (Please limit comments to 3 minutes Thank-you)**

Please note that the Commissioners' meetings are open to the public. **The scheduled air times for the meetings will be shown on Sat. at Noon & Mon. at 11 p.m.** and subject to change at the discretion of the Lorain County Community College. The meetings might be also broadcasted in additional time periods as scheduling permits. If anyone wants to purchase a copy of the Commissioners Meeting Tapes, please call Lorain County Records Center at (440) 326-4868

## RECORD OF PROCEEDINGS

### Minutes of Elyria Township Board of Trustees Public Meeting

Held: at 41416 Griswold Road, Elyria, Ohio, 7:00 p.m., November 18, 2013

#### CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by Vice-Chairman William Holtzman. The meeting was opened with the Pledge of Allegiance.

#### PRESENT:

Elected officials present were: Vice-Chairman B. Holtzman, Trustee R. Scheithauer and Fiscal Officer Robert J. Repas.

#### PREVIOUS MEETING'S MINUTES:

The minutes of the Elyria Township Board of Trustees Regular Meeting on November 4, 2013 were reviewed. A motion was made by R. Scheithauer to accept the minutes as corrected. Motion seconded by B. Holtzman. Vote: 2 ayes, no dissent. Motion carried.

#### GUEST PRESENTATION:

A Township resident requested permission to trap muskrats in the Preserve Lake. The Trustees weighed the pros and cons arriving at a consensus that at this time, trapping would not be appropriate. It was felt trapping was not appropriate in a nature preserve, however, a close eye will be kept on any depredations by muskrats in the Preserve Lake.

#### FISCAL OFFICER REPORT:

- Rob and I met with Cathy Gonzalez of KLA-Risk Consulting (another service of Ohio Township Association Risk Management Authority) on November 5, 2013. Chief among the items we discussed was the need to upgrade our records retention policy. A recent seminar I attended was on this very subject.
- I attended the Northeast Ohio Public Energy Council annual meeting on November 12, 2013. The past year's activity was reviewed in depth showing strong organizational growth and an ambitious marketing program for the future. I shared with Leigh Herrington, Elyria Township's interest in the natural gas aggregation program. He will be sending information to review before making a presentation at a meeting. I will keep you informed.  
Another item of interest was information received from First Energy. Their records show Elyria Township residents participating in the electric aggregation program saved a combined total of \$145,822.00 through October of 2013.
- Binary Organics, the Township website host has failed to respond to a request for a W-9. This form is critical, especially at this time of year, in that it identifies whether a vendor is 1099 eligible. Binary has been contacted two (2) times with a third going out this week.
- We are invited to a December breakfast meeting of the Utilities Council of Ohio. It will be held Friday, December 6, 2013, at 7:30 a.m. in the Sleepy Hollow Country Club in Brecksville, Ohio.
- We received information on a Township signage grant opportunity for the top 100 Ohio Townships with higher than average crash rates. Letters will be sent to the eligible townships. We have not received ours yet.
- The U.S. Census Bureau has suspended the Boundary and Annexation Survey for fiscal 2014.
- Elyria Township has been invited to participate in the Hazard Mitigation Core Committee to update Lorain County's Hazard Mitigation Plan. The first meeting is scheduled for Friday, December 6, 2013, from 10:00 a.m. to noon at the Gates Medical Center Auditorium.
- We have checks and documents to sign.

#### CORRESPONDENCE:

- Written list presented to and accepted by Elyria Township Board of Trustees.
- MS4 Township Responsibilities Checklist.



## RECORD OF PROCEEDINGS

Minutes of November 18, 2013 continued, page 2/3

### CORRESPONDENCE (continued):

- Affordable Care Act update from Wichert Insurance.
- October 2013 Ohio Dept. of Public Safety license tax statistics.
- Careworks November 2013 Quaterly Report.
- October-December Ohio LTAP Newsletter.
- Lorain County Sheriff's ET incident report for October, 2013.
- Notice of an ET-BZA hearing to be held on Nov. 19, 2013 at 7:00PM.
- Ohio EPA-OCAPP November 2013 listserve update.
- November 6, 2013 Elyria Township e-News.
- November 2013 STAR Ohio and STAR Plus Monthly Summary report.
- A notice of the OPWC District 9 Round 28, Small Government Committee meeting to be held at 1:00PM on Friday, Nov. 15, 2013 at the Village of Wellington Police Auxiliary Building.
- A thank you from Auditor of State Yost for a smooth computer transition and an announcement the \$50.00 computer surcharge will be dropped for calendar 2014.
- OTA November 2013 Legislative alert.

### RESIDENT PARTICIPATION:

Peggy Bishop asked for an update on the compliance posture of a neighbor who appears to be operating a business in violation of the Elyria Township Zoning Resolution.

### DEPARTMENT REPORTS

#### Fire Department, Steve Holtzman:

- Need to purchase accountability tags for new Fire officers at a cost of \$47.25.

#### Road Department, Tim Van Dyke:

- Leaf pickup is continuing.
- Affordable Tree Service made the lowest proposal to remove the tree on Adelbert and was given the work.
- The Ethel sewer project is moving slowly. Road crossing excavations are planned to start on November 19, 2013.
- Requested consideration to allow two (2) weeks vacation time to be carried over from the earning year to the next calendar year.

#### Zoning Department, Tom Blaz:

- Has possibly identified the owner of 6514 Lake Avenue property and is attempting to contact them.
- Has sent a notification letter on the Tiny Pines property zoning issue to the owner of record, and will continue to follow up.
- Reported on the meeting held with Tom Horseman and Bob Repas on establishing the commercial building department procedures and identifying individual responsibilities.
- Reported the dollar store project paperwork is proceeding as expected. Plan approval has been made and inspections of on going work to follow.

### COMMITTEE REPORTS:

#### Citizens Advisory Committee:

R. Scheithauer reported the December meeting has been canceled. The next meeting will be January 14, 2014.

#### 9/11 Memorial Committee:

No report.

#### Neighborhood Watch Committee:

No report.

**RECORD OF PROCEEDINGS**

Minutes of November 18, 2013 continued, page 3/3

Webmaster: No report.

**OLD BUSINESS:**

- R. Scheithauer reported the 9/11 Memorial site has been staked out.
- B. Holtzman reported on the Griswold Road project. The gas company has run into some black water in their excavation. They have called in an environmental company to identify what it is.

**NEW BUSINESS:**

- B. Holtzman made a motion to adopt Resolution No. 111813-01 allowing full time Elyria Township employees to carry over up to eighty (80) hours vacation time from one year to the succeeding year. Motion seconded by R. Scheithauer. Roll call: R. Scheithauer: yes; B. Holtzman: yes.
- R. Scheithauer reported Bill Rowland would like to make changes in his office building parking area that needs Trustee approval. The changes on Northwood were the only ones approved.
- R. Scheithauer requested an update on the status of donated Preserve park benches.
- R. Scheithauer announced the next meeting of the Lorain County Township Association building department committee will be held November 21, 2013, prior to the L.C.T.A. meeting in Amherst Township.
- R. Scheithauer voiced his intent to attend the 2014 Ohio Township Association Winter Conference.
- B. Holtzman made a motion to sign checks followed by adjournment. Motion seconded by R. Scheithauer. Vote: 2 ayes, no dissent. Motion carried.

Meeting adjourned at 8:25 p.m.

\_\_\_\_\_  
Rick Hulman, Chairman

\_\_\_\_\_  
Robert J. Repas, Fiscal Officer

\_\_\_\_\_  
William Holtzman, Vice Chairman

\_\_\_\_\_  
Rob Scheithauer, Trustee

**Village of Wellington  
Council Meeting Minutes  
Barbara O'Keefe, Mayor  
Council: President Hans Schneider, Sandy Denes, Helen Dronsfield,  
Jeff Hyde, Steve Maurer, Guy Wells**

Revised 4/21/14

Council Chambers	Monday April 7, 2014	7:30 p.m.
------------------	----------------------	-----------

1. **PLEDGE OF ALLEGIANCE** – Mayor O'Keefe called the meeting to order with the Pledge of Allegiance.
2. **ROLL CALL**  
 Council President Hans Schneider – Present      Councilman Jeff Hyde - Present  
 Councilwoman Sandy Denes – Present              Councilman Steve Maurer – Present  
 Councilwoman Helen Dronsfield – Present        Councilman Guy Wells – Present  
 Others Present – Mayor O'Keefe, Village Manager Pyles, Finance Director Shaw, Law Director Bond, Police Chief Rollins, Public Works Superintendent Brasee, Electric Superintendent Bealer, Water and WW Superintendent Rosemark, Zoning Inspector Furcron, MSW Director Eppley, Clerk of Council O'Brien, Enterprise Reporter Cait Wasmundt, Rural Urban Reporter Stacy Brewer.
3. **APPROVAL OF MINUTES** – Motion by Hyde, 2<sup>nd</sup> by Maurer to approve the minutes of the March 17, 2014 meeting. Roll call vote was taken with all members voting "yes".
4. **APPROVAL OF FINANCIAL REPORTS** – Mr. Maurer and Ms. Denes had a few questions regarding the bills; Mr. Brasee and Mr. Pyles answered their questions. Motion by Hyde, 2<sup>nd</sup> by Schneider to approve the expenses and pay the bills for April 7, 2014. Roll call vote was taken with all members voting "yes".

101 Gen	\$	54,461.89
201 Street CM&R	\$	3,371.38
401 Capital Improvement	\$	6,102.77
501 Water	\$	15,211.11
502 Sewer	\$	20,995.21
503 Electric	\$	35,524.25
Power Bills	\$	27,773.92
504 Garbage	\$	75.00
505 Cable	\$	5,613.93
506 Storm Sewer	\$	599.85
508 Consumer Deposits	\$	1,134.51
Pay 6&7	\$	175,554.85
Total	\$	346,418.67

5. **COMMUNICATIONS FROM MAYOR, COUNCIL, AND VILLAGE OFFICIALS:**  
 Mayor O'Keefe  
 Law Director Bond – Nothing to Report  
 Police Chief Rollins – Nothing to Report  
 Finance Director Shaw – Ms. Shaw mentioned that her report was in the packet. She also mentioned that she had received several collection policies from other AMP communities and would discuss those further at the next Finance Committee meeting. Ms. Shaw reported that she and Mayor O'Keefe had been to the Middle School and the High School to discuss financial life choices, she had received several comments from parents that they felt it was a good program, and hoped they would continue. Ms. Shaw

mentioned that she would be going back to the schools in May.

Village Manager Pyles – Mr. Pyles mentioned that his report and his Superintendents reports were in the packet. Mr. Pyles reported that the information that was reported in the Wellington Enterprise regarding Recycling pickup was incorrect; the Village of Wellington will NOT be discontinuing the recycling program. The Recycle Bank program will be discontinued at the end of May, as less than 40% of the population has signed up for the rewards program, and the savings will be passed along to residents. If anyone has points in Recycle Bank, use them before the end of May. Mr. Pyles went through a few points of interest in the Annual Report, which was in the packet. He mentioned several highlights in each department. Mr. Wells had questions regarding the Fair usage report and the non-inclusion of the Whirlaway plant on W. Herrick from the Year End Summary report from GPD; Mr. Pyles will look into the matter. Ms. Denes had a question regarding the Electric Non-departmental Report; Mr. Pyles answered her question.

## 6. REPORTS OF COMMITTEES

**Finance** – Mr. Hyde reported that the minutes from the March 17<sup>th</sup> meeting were in the packet and the committee will meet again on April 21<sup>st</sup>. Mr. Hyde also reported that the Fire Association had a successful "Night at the Races"; and the Fire Board will meet on the first Wednesday in May.

**Police** – Mr. Maurer reported that the committee had met prior to the council meeting. The committee discussed the anticipated arrival date of the new cruiser, and the new hardware/software updates. Mr. Maurer also mentioned that the committee discussed an article which was in the Enterprise regarding reports and discussed how to get them to the reporters in a timely manner. Ambulance Board meets on April 8<sup>th</sup> at 7:00 PM at Ambulance headquarters.

**Public Works** – Ms. Dronsfield reported that the committee had met prior to the council meeting and discussed summer hiring and spring project lists. She also mentioned that the Lorain County Hazard Mitigation plan was discussed and Mr. Pyles had ideas of what the village may be interested in; if the plan is approved there may be financial support for the village. The Cemetery Board will meet on April 8<sup>th</sup> at 10:00 AM and will be discussing an insurance policy that is very necessary for the Village as well as the Cemetery Board.

**Utility** – Ms. Denes mentioned that the minutes from the March 17<sup>th</sup> meeting were in the packet and the committee will meet again on April 21<sup>st</sup> prior to council.

**Ordinance** – Mr. Wells mentioned that the committee had met prior to the Council meeting and had approved the minutes. The next scheduled meeting is for May 5<sup>th</sup>.

**Mr. Schneider** – Mr. Schneider had a question regarding the NFL network and a Direct TV logo. Mr. Pyles will check into the problem.

**Mr. Eppley** – Mr. Eppley reported that the Gazebo Garden Walk will be held on Saturday May 10<sup>th</sup>, and the flowers for the downtown planters had been ordered. Mr. Eppley also reported that there would be a new business opening at 110 W. Herrick Ave., Elegant Designs in Bloom, a florist shop and other specialty items.

## 7. ORDINANCES AND RESOLUTIONS

### ORDINANCE NO. 2014-12 (Substitute)

AN ORDINANCE AMENDING ORDINANCE 2011-44 RELATIVE TO BILLING RATES FOR RESIDENTIAL GARBAGE PICKUP IN THE VILLAGE OF WELLINGTON, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 2<sup>nd</sup> Reading

Mr. Wells asked about the change in the household amount, and asked why there was no change in the senior amount; Mr. Pyles stated that he may be able to take 10 cents off of the senior rate, however that was all he would be able shave.

Motion by Hyde to move the second reading, 2<sup>nd</sup> by Denes. Roll call vote was taken with all members voting "aye".

**ORDINANCE NO. 2014-13**

AN ORDINANCE AUTHORIZING APPROVAL OF THE MINUTES FROM THE HOUSING COUNCIL MEETING BASED UPON THE RECOMMENDATIONS OF THE HOUSING COUNCIL MEMBERS AND DECLARING THIS ACT AN EMERGENCY 2<sup>nd</sup> Reading  
Motion by Maurer to move the second reading, 2<sup>nd</sup> by Schneider. Roll call vote was taken with all members voting "yes".

**8. OLD BUSINESS** – Nothing to Discuss

**9. NEW BUSINESS** – Nothing to Discuss

**10. ADJOURN** – Motion by Maurer, 2<sup>nd</sup> by Denes to adjourn at 7:55 PM