

## **APPENDIX**

A-2 Meeting Agendas & Notices



**Darke County Ohio**  
**Office of Homeland Security & Emergency Management**

5183 County Home Road  
Greenville Ohio 45331  
937-548-1444  
937-547-4617 (fax)  
24 hr Emergency # 937-548-2020  
[www.darkecountyema.org](http://www.darkecountyema.org)

Rick Lee, Director  
Mindy Saylor, Deputy Director

Dear Darke County Hazard Mitigation Team Members:

Thank you for agreeing to serve on the Darke County Hazard Mitigation Team to help facilitate the process of updating Darke County's Hazard Mitigation Plan. Darke County was awarded a Planning Grant through the Ohio EMA and FEMA for the purpose of updating Darke County's current mitigation plan. The Darke County EMA has contracted with Mote & Associates, Inc. to assist with the 5-year plan updates. Mike Henderson of Motes & Associates, Inc. will be our project coordinator.

Our initial kick-off meeting is scheduled for 10:00 A.M., **Wednesday, October 27, 2010**, to be held at the Darke County EMA Training Room located at 5185 County Home Road. This meeting will last approximately one hour and will outline the mitigation planning steps required to complete our plan updates. At that time we will determine future meeting dates and times. Our goal is to have the updates completed in approximately eight to nine months.

We look forward to seeing you on Wednesday, October 27<sup>th</sup>.

Rick Lee, Director  
Darke County Office of Homeland Security and Emergency Management

## **DARKE COUNTY NATURAL HAZARD MITIGATION**

Plan Updates - Meeting #1 – October 27, 2010  
EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

Meeting commenced at 10:00 A.M.

Mike Henderson welcomed the Mitigation Team and introduced Rick Lee and Mindy Saylor, EMA Director and Assistant Director. Introductions of all members present were made. The following topics were covered:

- Mike Henderson of Mote & Associates presented a power point presentation on the 5-year hazard mitigation purpose and requirements.
- Gave a brief overview of typical hazard mitigation activities.
- Explained the value of mitigation activities and the benefits which include reducing loss of life and property.
- Explained the procedures for complying with the 5-year hazard planning updates per the County Hazard Mitigation Grant FEMA DR-1805.20-P Darke County, Ohio, CFDA #97.039.
- Discussed what should be included in the risk assessment inventory.
- Passed out a tentative schedule for completing the plan update by August 2011.
- Explained that once the plan is completed and approved by FEMA, the County Commissioners and all participating villages and cities must adopt the final approved mitigation plan in order to receive future hazard mitigation assistance program funding.
- Discussed how we will regulate our current FEMA approved plan.
- The Hazard Mitigation Committee agreed to meet the 2<sup>nd</sup> Wednesday of each month at 10:00 A.M.
- Explained the in-kind recordkeeping and hourly rate benefit services for all members.
- Next meeting is on November 10, 2010, at 10:00 A.M. at the Darke County EMA Training Room.

Meeting adjourned at 11:00 A.M.



# Meeting Sign-In Sheet

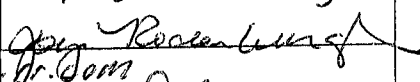


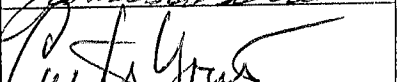
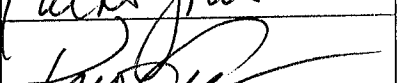
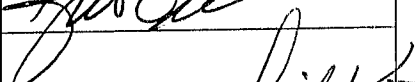
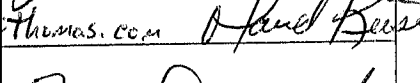

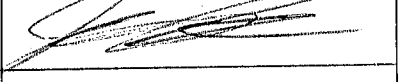
Project: Darke County Hazards Mitigation Sys update	Meeting Date: Oct 27, 2010
Start Time: 10:00 AM	End Time: 11:00 AM
Person In Charge: Rick Lee / Mike Henderson	Place / Room: Darke County EMA Training Room
Purpose of the Meeting: Meeting #1 Kickoff	

Name	Title/Position	Organization	Phone	E-mail	Signature
Dennis Weinman	ER Response Coordinator	Darke Co DOH			D. Weinman
Rosely Hernandez	1 UE student nurse				Rosely Hernandez
Janece Michael	Edison Dean	Edison	937-540-5546	JMichaelR@edisonohio.edu	Janece Michael
KRISTA FOURMAN	DIRECTOR	DC SOLID WASTE	937-547-0827	kfourman@co.darke.oh.us	Krista Fourman
BARB AKNA FOR LYNNIE Gump		DE RED CROSS	548-1002		Barb Akna
Mark Whittaker	CHIEF DEPUTY	Darke Co Sheriff	548 3399	mwhittaker@darkecountysheriff.org	Mark Whittaker
John K. Keller	Retired		564-1020	JKeller@KellerJoin.com	John K Keller
Tammy Beanblossom	EMS Coordinator	Wayne Health Care	EX 5988 548-1141	tamara.beanblossom@waynehealthcare.org	Tammy Beanblossom
Mike Henderson					
Ron Darrow	ASSOCIATE	MOTEL	548.7511		R. Darrow

Hindy Saylor EMA  
 (Signature of the Official in Charge of this Meeting) I hereby certify this meeting was conducted and attended by those participants listed above. This form adheres to guidance IAW OMB Cir A-87 and 2 CFR Part 225.

# Meeting Sign-In Sheet

Project: <b>DARKE COUNTY EMA</b>	Meeting Date: <b>OCT 27, 2010</b>	
Start Time: <b>10:00 AM</b>	End Time:	
Person In Charge: <b>RICK LEE / MIKE HENDERSON</b>	Place / Room: <b>DARKE COUNTY EMA / CONF. TRAINING</b>	
Purpose of the Meeting: <b>KICK OFF FOR DARKE COUNTY MITIGATION PLAN UPDATES</b>		

Name	Title/Position	Organization	Phone	E-mail	Signature
Joy ROENBURGH	CITY ENGR.	CITY OF GREENVILLE	548-4930	jrodenburgh@cityofgreenville.org	
MARK DOTSON	Asst. Chief	Greenville Tap Rescue	548 1141	swennan@woh.	
James A. Schaar	Emerywell Retired		348-5233	jschaarj@emerywell.com	
Patricia Young	Floodplain Coord.		547-7381	cyount@co.darke.oh.us	
KURT TROUTWINE	FIRE Chief	ARCAMUM FD	459.6405	KTROUTWINE@WOH.TRTRON	
DAVE KEISER	INSURANCE	LITMAN THOMAS	548-2131	dkeiser@litmanthomas.com	
Beth Davenport	Marketing + PR	Darke Rural Electric Coop	548-4114	bethd-darker@wehrr.com	
Justin Petrosino	Ag Admin	OSV Extension	548-5215	petrosj@osv.edu	
Tom Welbann	Village Adm. Ansonia	Village of Ansonia	337-6781	admin@ansoniahg.us	
Mike Rhoades Mark Wilf	COMMISSIONER Fire Chief	Greenville Fire Dept	548-3040		

\_\_\_\_\_  
 (Signature of the Official in Charge of this Meeting) I hereby certify this meeting was conducted and attended by those participants listed above. This form adheres to guidance IAW OMB Cir A-87 and 2 CFR Part 225.

## **DARKE COUNTY NATURAL HAZARD PLANNING COMMITTEE**

Wednesday, November 10, 2010 – 10:00 A.M.  
EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### **AGENDA – MEETING #2**

- Call to Order
- Public Comments
- Natural Hazard Risks & Vulnerability
- Mitigation Activities – Review of Our Past Success Stories
- Our Future Mitigation Activities
- Questions
- Adjourn

Next meeting will be Wednesday, December 8, 2010.

## **DARKE COUNTY NATURAL HAZARD MITIGATION**

Minutes - Meeting #2 – November 10, 2010  
EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### Call to Order

- Chairman Dave Keiser called the meeting to order at 10:00 A.M.

### Public Comments

- There were no public comments.

### Natural Hazard Risks & Vulnerability

- The Committee is reviewing and completing the Darke County Natural Hazard Analysis. Hazards evaluated included: severe thunderstorms, tornadoes, high wind events, blizzards, winter storms, flooding, droughts, earthquakes, extreme temperatures, disease impact and wildfire. Tornadoes were of high priority and severe thunderstorms, high wind events, wind storms, earthquakes and extreme temperatures were of medium priority.
- Attached is the Hazard Mitigation Analysis sheet compiled.

### Mitigation Activities – Review of Our Past Success Stories

- Due to time restraints the mitigation activities will be continued at the next meeting.

### Our Future Mitigation Activities

- Due to time restraints the mitigation activities will be continued at the next meeting.

### Questions

- Due to time restraints any questions will be answered at the next meeting.

### Adjourn

- Meeting adjourned at 11:15 A.M.

Next meeting will be Wednesday, December 8, 2010, at 10:00 A.M. at the Darke County EMA Facility.

# Meeting Sign-In Sheet

Project: DARKE COUNTY FEMA DRIBOS. 20-P	Meeting Date:	WEDNESDAY NOV 10 - 2010
Start Time: 10:00 AM	End Time:	
Person In Charge: MIKE HENDERSON / RICK LEE	Place / Room:	DARKE COUNTY EMA TRAINING ROOM

Purpose of the Meeting:

Name	Title/Position	Organization	Phone	E-mail	Signature
Mike Henderson	Project CONSULTANT	MOTE & Associates	518-7511	mhenderson@ moteassociates.com	Mike Henderson
DANE NAGEL	Utility Superintendent	Village of Versailles	526-3294	dananagel@versailles Ohio, CC	Dane Nagel
Jerry Koverman	Mayor Ansonia	Village of Ansonia	337-3464	Jerry Ruth 33 @gmail.com	Jerry Koverman
Ed Huff, Jr.	Twp.	DARKE Twp.	337-5181	KRAZYBEAR <sup>ERIN</sup> .com	Ed Huff Jr.
Nave Kiser	<del>Assistant</del> Agent Thomas	Hillman-Thomas	548-2131	dkaiser@hillman Thomas.com	Nave Kiser
Nathan Epporly	Maintenance manager	Darke County Parks	548-0167	nepporly@Darke County Parks, ORS	Nathan Epporly
Steve Wenning	Chief	Crescentville Rescue	548-9335	Swenning@ woh.rr.com	Steve Wenning
KURT TROUTWINE	FIRE Chief	ARCAMUM FD	692-5846	KTROUTWINE@ WOH.1217.COM	Kurt Troutwine
Lynne King	Executive Dir	ARC	548-1002	gump@ darkcountyr-redcross.org	Lynne King
Tammy Beamblossom	EMS/Trauma Coord.	Wayne Healthcare	547-5988	tamara.beamblossom @waynehealthcare.org	Tammy Beamblossom

\_\_\_\_\_  
 (Signature of the Official in Charge of this Meeting) I hereby certify this meeting was conducted and attended by those participants listed above. This form adheres to guidance IAW OMB Cir A-87 and 2 CFR Part 225.

# Meeting Sign-In Sheet

Project:	Meeting Date:	
Start Time:	End Time:	
Person In Charge:	Place / Room:	

Purpose of the Meeting:

Name	Title/Position	Organization	Phone	E-mail	Signature
Joy Rosenburgh	City Engineer	Araville	548-4930	jrodenburgh@cityofgreenville.org	<i>Joy Rosenburgh</i>
Beth Davenport	Marketing/PR	Darke Rural Electric Co-op	548-4114	bethd-darke@woh.rr.com	<i>Beth Davenport</i>
MARK WHITTAKER	CHIEF DEPUTY	DARKE Co. SHERIFF	977 548-3349	mwhittaker@darkecountysheriff.org	<i>Mr Whittaker</i>
Dennis Wein	RN, ERC	DCDH	937 548-4196	dennis.wein@odh.ohio.gov	<i>Dennis Wein</i>
Mark Wolf	<del>City of Greenville</del> Chief	City of Greenville FD	8-3040	mwolfe@cityofgreenville.org	<i>Mark Wolf</i>
<i>File Abelen</i>	COMMISSIONER		547-7377		
Tony Mackenzie	Advocate				
Mindy Saylor	EMA				

\_\_\_\_\_ (Signature of the Official in Charge of this Meeting) I hereby certify this meeting was conducted and attended by those participants listed above. This form adheres to guidance IAW OMB Cir A-87 and 2 CFR Part 225.

## **DARKE COUNTY NATURAL HAZARD PLANNING COMMITTEE**

Wednesday, December 8, 2010 – 10:00 A.M.

EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### **AGENDA – MEETING #3**

- Call to Order
- Public Comments
- Natural Hazard Risks & Vulnerability – Follow Up
- County's Problems Identified in 2003 Plan
- Review Former Plan Mitigation Activities- Action Items
- Risk Assessment - What has changed since 2003?
- Questions
- Adjourn

Next meeting will be Wednesday, January 12, 2011.

# DARKE COUNTY NATURAL HAZARD MITIGATION

Minutes - Meeting #3– December 8, 2010  
EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

## Call to Order

- Chairman Dave Keiser called the meeting to order at 10:00 A.M.

## Public Comments

- There were no public comments.

## Natural Hazard Risks & Vulnerability

- The committee spent this session reviewing and completing the Darke County Natural Hazard Analysis. Hazards evaluated included: Severe thunderstorms, tornadoes, high wind events, blizzards, winter storms, flooding, droughts, earthquakes, extreme temperatures, disease impact and wildfire.
- Tornadoes were of high priority and severe thunderstorms, high wind events, windstorms, earthquakes and extreme temperatures were of medium priority.
- The committee added ice event to hazard analysis and acknowledged it to be a high priority event.

## County's Problems Identified in 2003 Plan

- The committee reviewed the county problems outlined in the 2003 plan. The committee concluded the following about the statements:
  1. Lack of financial resources to fund improvements.  
*Answer: True. This is still an accurate problem statement in 2010.*
  2. Many miles of countywide drainage tiles are old, broken down, and undersized. This leads to field and localized flooding which threatens some homeowners.  
*Answer: The County authorities and residents are making progress on new tile installations. The committee elaborated on the following:*
    - *Field runoff still causes debris to clog drainage structures.*
    - *More grass waterways have been installed to slow down erosion.*
    - *It was recommended the committee research to determine how much money and effort has been invested in these erosion control measures (through the local soil and water conservation office).*
    - *Tree and limb debris still impedes ditches and creek water flows.*
  3. Some structures built years ago still exist in the 100-year flood plain.  
*Answer: Still an accurate statement in 2010.*
    - *Making some progress. Noted the Versailles Water Plant has been relocated out of the flood plain since the 2003 plan was adopted.*
    - *Flood Plain Maps are currently being updated and some flood zones will change.*

4. Several critical facilities, mainly water or wastewater treatment plants, are located in the 100-year flood plain.  
*Answer: The county is making progress to remove these facilities from the flood plain areas*
  - *Flood plain zone changing (2010).*
  - *It was noted the Versailles Water Treatment Plant is now located outside the flood zone.*
  
5. With the many different First Responder organizations in the county, the 911 emergency communications could be improved upon.  
*Answer: No longer a true statement in 2010. Good coordination, communication and cooperation now exist throughout the county. Social networking is also being considered as a new form of communication.*
  
6. Many of the city and village sewer systems are old, broken down, and undersized. This leads to basement and street flooding during heavy rain events. Some sanitary systems receive storm water infiltration and this causes sanitary sewer backup into basements and lower levels of residences.  
*Answer: Good progress is being made with the Village and City sanitary sewer improvements since the original plan was adopted in 2003. Arcanum, Versailles, Greenville, Gettysburg, Ansonia, North Star, Yorkshire, Osgood, New Weston and Rossburg all have made sanitary system updates or installed new sanitary sewer systems.*
  - *The committee recommended that problem statements 2 and 6 be combined into one problem statement in the plan update.*
  
7. Darke County has many festivals, events, and recreation areas which attract many visitors and participants. At most of these locations, there is no safe place for attendees during a severe storm or tornado event.  
*Answer: There are ongoing efforts to provide as much advance warning to participants at outdoor events. Several municipalities have added additional warning sirens. New reinforced masonry block restrooms have been constructed to afford some shelter at Greenville Boys Baseball Park, Greenville Girls Softball complex and the north end of the Darke County Fairgrounds. The committee also brought forth that the county has numerous campgrounds which should be considered for future shelter or warning system updates.*
  
8. Darke County has 20 townships and 21 incorporated cities and villages. With the many village, city, township officials, and the number of different First Responders, there are many differences in opinions which lead to a wide variety of objectives and goals.  
*Answer: The committee agreed this is no longer a problem in Darke County and this statement shall be removed from the plan update. Darke County Emergency Responders have made great strides in communicating and cooperating between the various agencies.*

9. With Darke County being located along the Ohio/Indiana border, most of the violent weather enters Darke County from Indiana. It has been the county residents' experiences that many of the storm warnings are not received until the storms are in progress or after they have passed through much of the county.  
*Answer: The committee agreed this problem statement is still valid. Darke County is located at the approximate midpoint between the National Weather Service reporting stations of Wilmington and Indianapolis. It is difficult to change the National Weather Service notification regulations.*
10. Darke County has many miles of rural areas. In some cases, Emergency First Responders, during a large emergency, have to travel quite some distance to reinforce and replace essential supplies.  
*Answer: Emergency First Responders for Darke County have improved communications, supplies, equipment, and training throughout the county since the 2003 plan approval. The committee agreed this problem statement can be eliminated and is properly addressed in problem statement #12.*
11. Due to the number of public entities (21 cities and villages, 20 townships), Darke County has many different agencies and authorities in regards to implementing and standardizing comprehensive planning, zoning, building code, and economic planning tools.  
*Answer: The County has made improvements with this issue.*
- *There has been considerable progress made throughout Darke County as the County Commissioners have implemented a zoning office with many of the townships participating. A few townships remain not zoned (Allen, Mississinawa, Patterson, Richland, Washington and York).*
  - *Twin and Monroe Townships have their own separate zoning standards and inspections.*
  - *Larger municipalities have their own separate zoning standards and inspections.*
  - *It was noted Darke County also has a full service building inspection program which was implemented since the 2003 plan.*
12. Darke County is a rural county with many elderly residents. The many miles of state, county, and township roadways create dangerous situations and increased emergency response time for First Responders and their residents in need during periods of severe storms, flooding, ice, snow, and blizzard events.  
*Answer: The committee suggested this statement be revised to read "Darke County is a rural county large in geographical area with many elderly residents. Darke County has more miles of roadway than any other county in the State of Ohio. The many miles of rural, state, county and township roadways create greater challenges during periods of severe storms, flooding, ice events, snow and blizzards for the First Responders and county resident" .*

Review Former Plan Mitigation Activities – Action Items

- Due to time constraints the mitigation activities will be continued at the next meeting.

Risk Assessment – What has changed since 2003?

- Due to time constraints the mitigation activities will be continued at the next meeting.

Questions

- Due to time constraints any questions will be answered at the next meeting.

Adjourn

- Meeting adjourned at 11:15 A.M.

Next meeting will be Wednesday, January 12, 2011, at 10:00 A.M. at the Darke County EMA Facility.

# Meeting Sign-In Sheet

Project: <del>DAKOTA</del> DARKE COUNTY EMA	12.8.10 Meeting Date:	WED. DEC. 8, 2010
Start Time: 10:00 AM	11:00 AM End Time:	11:00 A.M
Person In Charge: MIKE HENDERSON/RICK LEE	Place / Room:	DARKE CO. EMA TRAINING ROOM

Purpose of the Meeting:

Name	Title/Position	Organization	Phone	E-mail	Signature
<i>[Signature]</i>	Assoc. Mgr Co-Ed.				
<i>[Signature]</i>					
Wynn Koverman	Ansonia Mayor				
Tom Hana	Trustee Butler				
Dick Lee	DC EMA				
Joy ROSENBERG	CITY ENGR	GREENWILLE			
Randy Gump	Administrator Versailles	Village of Versailles			
KURT TROUTWIRE	DC FIRE CHIEF				
Mark Dotson	Greenville Asst Township Comm				
John K Keller	Retired				

\_\_\_\_\_  
 (Signature of the Official in Charge of this Meeting) I hereby certify this meeting was conducted and attended by those participants listed above. This form adheres to guidance IAW OMB Cir A-87 and 2 CFR Part 225.



## **DARKE COUNTY NATURAL HAZARD PLANNING COMMITTEE**

Wednesday, January 12, 2011 – 10:00 A.M.  
EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### **AGENDA – MEETING #4**

- Call to Order
  
- Public Comments
  
- Follow Up to County's Problems Identified in 2003 Plan
  
- Review Former Plan Mitigation Activities- Action Items
  
- Risk Assessment - What Has Changed Since 2003?  
Risk Assessment - The Process of Updating and Gathering County Data
  
- Questions
  
- Adjourn

Next meeting will be Wednesday, February 9, 2011, at 10:00 A.M.

# DARKE COUNTY NATURAL HAZARD MITIGATION

## Minutes - Meeting #4– January 12, 2011

EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### Call to Order

- Mike Henderson called the meeting to order at 10:00 A.M. in absence of Chairperson Dave Keiser.
- Attendance sheets are attached

### Public Comments

- There were no public comments.

### Follow Up to County's Problems Identified in 2003 Plan

- Mike Henderson reviewed the committee's summation of the comments regarding the twelve 2003 Darke County Natural Hazard Problem Statements. The following recommended changes/corrections were made:
  - Problem Statement #3 – Dane Nagel to follow up with Randy Gump to determine if any additional structures have been removed within the Versailles 100-year flood plain since the 2003 plan was adopted.
  - Problem Statement #6 – Add Village of New Madison and Pitsburg.
  - Problem Statement #9 – Change the word midpoint to “edge”.
  - Problem Statement #11 – (1) Correct statement to include Butler Township utilizing the services of the County Building Inspector for inspections; and (2) Correct statement to include Wayne, Wabash, and Brown as having county zoning (not individual township zoning).

### Review Former Plan Mitigation Activities – Action Items

- The committee reviewed and discussed each of the current plan action items and designated them as completed, deleted, or no change. The following action items needed additional research or attention:
  - Action Item #8 – May want to expand statement to address tree damage and stream blockage by beaver population.
  - Action Item #11 – Rewrite to include all weather and effects on agricultural community.
  - Action Item #22 – Discuss with City Engineer Joy Rodenburgh if any flood proofing measures have been implemented since the 2003 plan adoption.
  - Action Item #30 – Discuss with Mayor of Castine.
  - Action Items 49, 52, 61 and 69 – Rick Lee and Mike Henderson to discuss scenic river protection with Darke County Parks Director Roger Van Frank.
- Attached is an initial draft which highlights status of existing action items and highlights items that need further research.
- Mike Henderson and Ron Darrow of Mote and Associates will prepare a draft questionnaire to be sent out to Communities and Townships requesting information regarding risk assessment updates and mitigation activities that have occurred since 2003 or are planned for the future. Mindy Saylor suggested that risk assessment questionnaires could be distributed at the quarterly Mayor or Township meetings if it works into the timeline.

Risk Assessment – What Has Changed Since 2003? (Due to time constraints this discussion was postponed until the February meeting).

Risk Assessment – The Process of Updating and Gathering County Data

- Mike Henderson briefly discussed risk assessment and the risk assessment process which will be put on the agenda and discussed at the February meeting.

Questions

- None.

Adjourn

- Meeting adjourned at 11:15 A.M.

Next meeting will be Wednesday, February 9, 2011, at 10:00 A.M. at the Darke County EMA Facility.

Meeting Sign-in Sheet

Project: DARKE COUNTY HAZARD MITIGATION Meeting Date: JAN. 12, 2011

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Person In Charge: RICK LEE Place/Room: DARKE COUNTY EMA

Purpose of Meeting: PLAN UPDATE MEETING #4

Name	Title	Organization	Phone	Email	Signature
<u>RICK LEE</u>	<u>Dir. DCMA</u>	<u>DCMA</u>			<u>Rick Lee</u>
<u>Jerry Koverman</u>	<u>Amelia Mayor</u>				<u>Jerry Koverman</u>
<u>Mark Whittaker</u>	<u>Chief Dep.</u>	<u>DCSO</u>			<u>Mark Whittaker</u>
<u>KURT TROUTMAN</u>					<u>Kurt Troutman</u>
<u>Mindy Saylor</u>		<u>EMA</u>			<u>Mindy Saylor</u>
<u>DANE NAGEL</u>	<u>Utility Superintendent</u>	<u>Versailles</u>			<u>Dane Nagel</u>
<u>Mark Dotson</u>	<u>Asst Chief</u>	<u>GTR</u>			<u>Mark Dotson</u>
<u>Mark Wolf</u>	<u>Fire Chief</u>	<u>COG</u>			<u>Mark Wolf</u>
<u>Shannon King</u>	<u>Exec Dir</u>	<u>ARC</u>			<u>Shannon King</u>
<u>Beth Davenport</u>	<u>Marketing</u>	<u>Darke REC</u>			<u>Beth Davenport</u>
<u>Tammy Beanblossom</u>	<u>EMS/Trauma Coord.</u>	<u>Wayne Healthcare</u>			<u>Tammy Beanblossom</u>
<u>Tom Bana</u>	<u>Trustee</u>	<u>Butler Hosp.</u>			<u>Tom Bana</u>
<u>Dustin Perasimo</u>	<u>OSU Extension</u>				<u>Dustin Perasimo</u>
<u>Josue Muband</u>	<u>Dean</u>	<u>Usher</u>			<u>Josue Muband</u>

(Signature of Official in Charge of Meeting) I hereby certify this meeting was conducted attended by those participants listed above. This form adheres to guidance IAW OMB Cir A-87 and 2 CFR Part 225

Meeting In Sheet

Project: DARKE COUNTY HAZARD MITIGATION Meeting Date: JAN. 12, 2011  
 Start Time: 10:00 A.M. End Time: 11:10 A.M.  
 Person In Charge: RICK LEE Place/Room: DARKE COUNTY EMA  
 Purpose of Meeting: PLAN UPDATE MEETING #4

Name	Title	Organization	Phone	Email	Signature
Dennis Wein					Dennis Wein
Tony MacKenzie		Daily Advocate			Tony MacKenzie
John K Keller					John K Keller
KRISTA FOURMAN		DC SOLID WASTE			Krista Fourman
Ron Jarrow		MOTE			RJ
Mike Henderson		M-to			Mike Hender

(Signature of Official in Charge of Meeting) I hereby certify this meeting was conducted attended by those participants listed above. This form adheres to guidance IAW OMB Cir A-87 and 2 CFR Part 225

## **DARKE COUNTY NATURAL HAZARD PLANNING COMMITTEE**

Wednesday, February 9th, 2011 – 10:00 A.M.

EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### **AGENDA – MEETING #5**

- Call to Order
- Public Comments
- Risk Assessment - The Process of Updating and Gathering County Data
- Review Of Draft Questionnaire to Public Entities
- Risk Assessment - What Has Changed Since 2003?
- Questions
- Adjourn

Next meeting will be Wednesday, March 9th, 2011, at 10:00 A.M.

# DARKE COUNTY NATURAL HAZARD MITIGATION

## Minutes - Meeting #5– February 9, 2011

EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### Call to Order

- Mike Henderson called the meeting to order at 10:00 A.M.
- Attendance sheet is attached.

### Public Comments

- There were no public comments.
- Mike Henderson indicated that he had received information from Justin Petrosino of the Darke County Extension Office that Darke County has received over 1.4 million dollars in funding since 2003 for waterway installations covering 376 acres.
- Mike Henderson gave an update on the following action items:
  - Item 22. Joy Rodenburgh reported the City of Greenville has issued only one flood plan permit since 2003. It was for the canoe launch installation along Greenville Creek at the Alice Bish Walkway. No structures have been removed from the flood plain within the City of Greenville.
  - Item 30. The Village of Castine continues to seek funding for the storm sewer and catch basin installation on Main Street.
  - Problem Statement #3: Randy Gump, Village of Versailles Administrator, indicated the Village has relocated one structure from the flood plain and one additional property is pending the Village purchase, transfer, and demolition.
- Curtis Yount of the Darke County Planning and Zoning Department spoke regarding the new FEMA Flood Plain Ordinance language requirements that must be adopted by the communities participating in the National Flood Insurance Plan. He indicated that Kimberly Bitters from ODNR Flood Plain Management will be available on February 24<sup>th</sup> at 4:00 P.M. at the County Administration Building to give a presentation and guidance to the village representatives on the new ordinance language required. Curtis indicated the new resolutions must be adopted before July 1, 2011, prior to the flood plain map changes taking effect. Efforts are being made to have all cities and villages adopt the new flood plain ordinance.

### Risk Assessment – The Process of Updating and Gathering County Data

- Mike Henderson explained the process and importance of gathering and updating the risk assessment inventory data for the County.

### Review of Draft Questionnaire to Public Entities

- Mike Henderson shared and explained the draft questionnaire to be sent out to the communities requesting their assistance on gathering the inventory data needed for the mitigation plan updates.

### Risk Assessment – What Has Changed Since 2003?

- The committee participated in providing a list of new facilities and infrastructure that has been added to the County since 2003. The following categories were reviewed:
  - New building stock
  - Critical facilities

- Transportation systems
- Lifeline utility systems
  
- Communication systems and networks
- High potential loss facilities
- Hazardous materials facilities
- Economic elements
- Special consideration areas
- Historic cultural and natural resource areas

(See separate attached list comprised by the committee)

Questions

- None.

Adjourn

- Meeting adjourned at approximately 11:15 A.M.

Next meeting will be Wednesday, March 9, 2011, at 10:00 A.M. at the Darke County EMA Facility.





## **DARKE COUNTY NATURAL HAZARD PLANNING COMMITTEE**

Wednesday, March 9, 2011 – 10:00 A.M.  
EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### **AGENDA – MEETING #6**

- Call to Order
- Public Comments
- Flood Plain Ordinance Update – Curtis Yount
- County Mitigation Activities Currently in Process
- Mitigation Activities Brainstorming Session
- Cross Walk Requirements
- Questions
- Adjourn

Next meeting will be Wednesday, April 13, 2011, at 10:00 A.M.

# DARKE COUNTY NATURAL HAZARD MITIGATION

## Minutes - Meeting #6– March 9, 2011

EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### Call to Order

- The meeting was called to order at 10:00 A.M.
- Attendance sheet is attached.

### Public Comments

- Mike Henderson invited the Darke County Mitigation Committee to attend the Calamityville presentation to be held at the Miami County EMA on April 25<sup>th</sup> at 6:00 P.M., at the Miami County Communications Center, 210 Marybill Drive, Troy, Ohio, 45373.
- Rick Lee, EMA Director, gave the committee an update on the recent flooding. The worst flooding was in the northern part of Darke County. This was primarily limited to basement flooding.

### Flood Plain Ordinance Update – Curtis Yount

- In Mr. Yount's absence, Mike Henderson shared the importance of all cities and villages to update their flood plain ordinances prior to the July 2011 deadline. Per ODNR, flood plain management failure to do so could render the loss of residents' ability to buy flood insurance. Randy Gump, Versailles Village Administrator, indicated their ordinance update was slated to be read at the next council meeting.

### County Mitigation Activities Currently in Progress

- Rick Lee discussed some of the mitigation actions currently underway in Darke County. Those mentioned:
  - Tying all the tornado sirens into central dispatch.
  - Continuing tornado safety awareness drills for the schools and community.
  - The committee also reviewed ongoing actions such as the City of Greenville's collaboration with the Darke County Soil & Water Conservation regarding storm water runoff.
  - Red Cross activities.

### Mitigation Activities Brainstorming Session

- The committee discussed some of the events since the last 5-year plan approval and how future action items might address storm event issues. Some of the issues discussed included:
  - Centralization of utility companies is creating much slower response time during an event.
  - Some of the first responders indicated they have concerns regarding the utility companies delayed response times. This is of major concern in cases where there are live wires at a fire scene or accident scene.
  - Rick Lee and Mindy Saylor indicated they now have a direct assigned representative available from Dayton Power and Light and in their opinion the communication is improving.

- Changes in flooding event issues due to water restrictions in streams such as log jams, corn stocks over drainage grates, etc.
- There was some discussion that during storm events especially with power outages there are still minor communication issues between agencies.
- Rick Lee indicated they are now performing follow-up reviews after each event to determine problems that arose and how to mitigate these types of issues.
- Mike Henderson of Mote & Associates, Inc. recommended to the committee to continue their review of the current action items and determine the priority level based on our countywide resources and needs. An additional problem statement will be drafted regarding the power outage concerns.

Cross Walk Requirements

- Time did not allow discussion on the crosswalk requirements.

Questions

- None.

Adjourn

- The meeting adjourned at 11:15 A.M.

Next meeting will be Wednesday, April 13, 2011, at 10:00 A.M. at the Darke County EMA Facility.






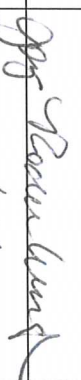


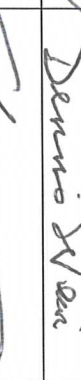





Meeting Sign-In Sheet

Project: DARKE COUNTY HAZARD MITIGATION Meeting Date: **WED. MARCH 9, 2011**

Start Time: 10:00 AM End Time: 11:45

Person In Charge: RICK LEE Place/Room: DARKE CO. EMA

Purpose of Meeting: 5 yr. PLAN UPDATE

Name	Title	Organization	Phone	Email	Signature
RONDANNOU	ASSOC.	NOTE & ASSOCIATES	548-7511		
Randy Gump	Village Administrator	Versailles	596-3294		
KURT TROUTHWE					
DAVE KEISER					
Mindy Sauter		EMA	518-1444		
Beth Davenport		Darke REC	548-4114		
Joy ROSENBERG	CITY	GREENVILLE	548-4930		
Tom Welbaum	Village Administrator	Ansonia	337-6781		
Spence Mickel	Dean	Edison	937-548-5546		
Dennis Wein	ERC	DCI+D			
Steve Manning	Chief	GTR	548-9339		
KILLAS	Director	DCSMA	548-1444		
KRISTA FORDMAN	Director	DOSIMD	547-0827		
Josain Perrosino	AgmR	OSVE	548-5215		

(Signature of Official in Charge of Meeting) I hereby certify this meeting was conducted attended by those participants listed above. This form adheres to guidance LAW OMB Cir A-87 and 2 CFR Part 225



## **DARKE COUNTY NATURAL HAZARD PLANNING COMMITTEE**

Wednesday, April 13, 2011 – 10:00 A.M.  
EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### **AGENDA – MEETING #7**

- Call to Order
  
- Public Comments
  
- Flood Plain Ordinance Update – Curtis Yount
  
- Focusing on The Next 5 Years
  
- Action Plan Priorities
  
- Plan Maintenance
  
- Risk Assessment Data
  
- Questions
  
- Adjourn

Next meeting will be Wednesday, May 11, 2011, at 10:00 A.M.

# DARKE COUNTY NATURAL HAZARD MITIGATION

## Minutes - Meeting #7- April 13, 2011

EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### Call to Order

- The meeting was called to order by Chairperson Dave Keiser at 10:05 A.M.
- Attendance sheet is attached.

### Public Comments

- There were no public comments.

### Flood Plain Ordinance Update – Curtis Yount

- Commissioner Mike Rhoades spoke in Curtis Yount's absence and indicated things are moving forward with flood plain ordinance updates.

### Focusing on the Next 5 Years

- The Committee discussed ways to make an impact in Darke County and implement action items that will have a high benefit/cost ratio.
- The Committee has a desire to prioritize and implement action items that are achievable with the limited resources available.
- The county development growth will be limited and is projected to be around the villages and communities with public water and sewer supplies.

### Action Plan Discussion

- Suggested there be better education on keeping streams and drainage ways clear of logs and field debris to assist in preventing localized flooding.
- To improve communication/education of prevention of stream blockages it was suggested creating a countywide committee to address this effort.
- Provide a yearly forum to improve communications with the utility companies during storm events.
- Continued progress with centralized city and county sanitary sewer systems.
- Address special needs population. (This may need to be done through the medical community)
- Pursue ways to enhance earlier severe storm warnings to the community
- It was noted there is an effort in process to unify the Emergency Notification System through out the county.

The committee learned that the following plans are in place:

- Debris management plan.
- Animal rescue plan.

### Mitigation Plan Maintenance

- The committee discussed the need to meet on a yearly basis to review the accountability and process of the plan. Mike Henderson, consultant with Mote & Associates, Inc., stressed the importance of incorporating the mitigation strategies

into other planning mechanisms. Darke County has been doing a good job of this as evidenced by:

- Many of the communities in Darke County now have a comprehensive plan and capital improvement plan.
- The City of Greenville storm water management has established a collaborative effort with Darke County Soil & Water Conservation Office.
- Many of the Fire Departments have mutual aid agreements in place.
- There are several watershed protection plans in place.
- Several communities have tree ordinances in place.
- Red Cross and Darke County EMA have on going extensive public education programs
- The Hazard Mitigation Committee also discussed the need to have a yearly public forum which could include discussions with public utilities and other agencies to improve and keep lines of communications open in times of severe weather events.

Questions

- There were no questions.

Adjourn

- The meeting adjourned at 11:20 A.M.

Next meeting date to be determined.

ENTERED

4.13.11 RW

Meeting Sign-In Sheet

Project: DARKE COUNTY	Meeting Date: 4-13-11
Start Time: 10:00 AM	End Time: 11:15 A.M
Person In Charge: MIKE HENDERSON	Place/Room: DARKE. CO. EMA FACILITY
Purpose of Meeting: MITIGATION	

Name	Title	Organization	Phone	Email	Signature
✓ Mike Henderson					Mike Henderson
✓ Mike Rhoades					
✓ John K Keller					
✓ Gene Kiser					
✓ Jerry Kooeman					
✓ Brian Holt		Versailles			
✓ Jay RODENBURGH					Jay Rodenburg
✓ KURT TROUTWINE					KT
✓ Steve Wanning					Steve Wanning
✓ Mindy Saylor					Mindy Saylor
✓ Janice Michael					Janice Michael
✓ Ron Darrow					R.D.

Mike Henderson

(Signature of Official in Charge of Meeting) I hereby certify this meeting was conducted attended by those participants listed above. This form adheres to guidance IAW OMB Cir A-87 and 2 CFR Part 225

## **DARKE COUNTY NATURAL HAZARD PLANNING COMMITTEE**

Wednesday, June 15, 2011 – 10:00 A.M.

EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### **AGENDA – MEETING #8**

- Call to Order
- Public Comments
- Flood Plain Ordinance Update – Curtis Yount
- In-Kind Services Reminder
- Ongoing and In Process Action Items
- Ranking/Prioritization New Action Items
- Draft Plan Review Process Update
- Questions
- Adjourn

Next meeting date to be determined

# DARKE COUNTY NATURAL HAZARD MITIGATION

## Minutes - Meeting #8- June 15, 2011

EMA Training Room  
5183 County Home Road  
Greenville, Ohio 45331

### Call to Order

- The meeting was called to order at 10:00 A.M.
- Attendance sheet is attached.

### Public Comments

- There were no public comments.

### Flood Plain Ordinance Update – Curtis Yount

- The city and villages present indicated they all had executed and updated flood plain ordinances.

### In-Kind Services Reminder

- Mike Henderson of Mote & Associates reminded all members to provide in-kind services time sheets to Rick Lee or Mote & Associates.

### Ongoing and In Process Action Items

- The committee reviewed current action items and discussed the prioritization process. The committee utilized the STAPLEE criteria of social, technical, administrative, political, legal, economical and environmental. The committee discussed the vulnerability and how these items should be considered of greater priority.

### Ranking/Prioritization of New Action Items

- The committee completed the prioritization process and established the following top three action items in addition to those in process or ongoing:
  - Priority #1 – Address the delayed response to notification of severe weather for Darke County.
  - Priority #2 – Address the flooding issues outlined in the problem statement including:
    - ❖ Old, undersized field drainage tile.
    - ❖ Log jams on rivers and creeks.
    - ❖ Field debris which clogs drainage grates.
    - ❖ Plat houses exist in low lying areas.
    - ❖ Older city and village sanitary sewer systems that have not been rehabilitated.
  - Priority #3 – Improve severe weather notification and systems within the county including:
    - ❖ Addition of warning sirens.
    - ❖ Maintenance of warning sirens.
    - ❖ Improve countywide notification system.
    - ❖ Establish core team.

Draft Plan Review Process Update

- Mike Henderson of Mote & Associates shared information on draft plan updates – continue to complete draft plan.

Questions

- There were no questions.

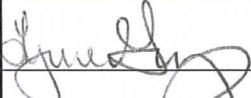
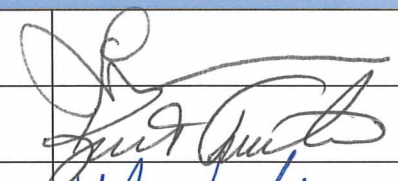
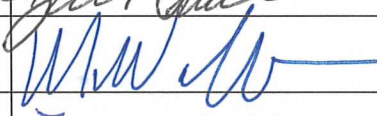
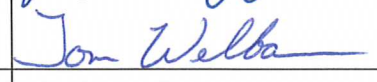
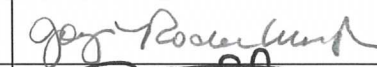


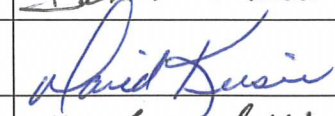

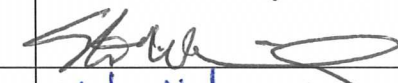
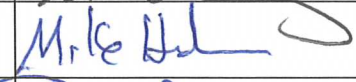
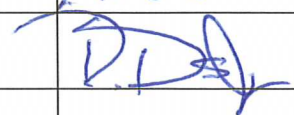
Adjourn

- The meeting adjourned at 11:15 A.M.

Next meeting date to be determined.

Meeting Sign-In Sheet

Project: HAZARD MITIGATION PLAN UPDATE Meeting Date: 6.15.11  
 Start Time: 10:00 A.M. End Time: 11:00 AM  
 Person In Charge: MIKE HENDERSON Place/Room: DARKE CO. EMA BUILDING  
 Purpose of Meeting: 5 YR UPDATE

Name	Title	Organization	Phone	Email	Signature
	ED	DARKE			
KURT TROUTWINE	Chief	ARC FIRE			
Mark A. Wolf	Chief	Greenville Fire			
Tom Welbaum	VA	Ansonia			
Joy ROSENBERG	CITY ENGINEER	GREENVILLE			
Randy Gump	Administrator	Versailles			
Dennis Wein	RN	Health Dept			
Randy Kusin		Littman Thomas			
Mark Whittaker	Chief Deputy	Darke Co. Sheriff			
Steve Wenning	Chief	Greenville Reserve			
Mike Hende	Moto Assoc	Moto Assoc			
RON DANNOW	MOTO ASSOC (MTO)				

(Signature of Official in Charge of Meeting) I hereby certify this meeting was conducted attended by those participants listed above. This form adheres to guidance IAW OMB Cir A-87 and 2 CFR Part 225